Internship Guidelines
Urban Studies/Wheaton in Chicago

All students with an Urban Studies major or minor, and all students in the Wheaton in Chicago program, must complete an 8-credit hour internship in Chicago. The following guidelines apply.

1. Internship Categories

All internships must fall into one of the following categories:

- Advocacy
- Counseling, Mental Health and Substance Abuse
- Community Art
- Community Development
- Community Organizing
- Cultural Affairs
- Economic Development
- Education
- Environmental Justice
- Ministry
- Planning
- Policy and Politics
- Public Health
- Research
- Social Enterprise
- Social Work

2. Pre-Field Preparation

All students must register for URBN 399: Pre-Field Preparation during the summer before their Wheaton in Chicago experience. This 0-credit hour course can be completed remotely (wherever the student may be located during the summer) under the supervision of Jordan Anderson. Students are introduced to relevant practical issues and challenges, particularly related to cross-cultural competencies, as well as many resources, which will be available to them through the duration of their experiential education program. This course equips students to maximize the impact of their urban field experience, develop practical intercultural skills and positively and holistically contribute to life in a community, in conjunction with Wheaton in Chicago.

3. Total Hours Required
An 8-credit hour internship requires at least 320 clock hours of work. In order to complete all requirements, students must work 24 hours per week of the semester (not including the week of the Christian Community Development Association meeting, Fall Break, Thanksgiving Break, or the week of Final Exams).

4. **Work Days**

Students must consult the Urban Studies office about the program schedule in order to know what days are suitable for internship commitments.

5. **Registration**

Students may register for their internships through the Urban Studies program (URBN 496) or, if they are not Urban Studies majors, through another department (with approval of the major department). Some students may register in two departments, splitting their internship credit across multiple programs.

6. **Faculty Supervision**

All Wheaton in Chicago students will be supported by Urban Studies faculty and staff, regardless of their department of registration. Jordan Anderson will be the faculty supervisor of record for all Urban Studies students. Students registered in other departments will have a faculty supervisor of record in the alternate department. In conjunction with the student, the Urban Studies Department will arrange for a mid-semester faculty site visit.

7. **Site Supervision**

All students must have an internship site supervisor—an employee of the organization with which they are working—who will supervise their work and learning experience.

- The site supervisor must be present at the student’s place of work and must agree to meet with the student at least once per week during the semester. The site supervisor must also complete an evaluation of the student at the end of the semester.
- The site supervisor should orient the student to the organization: its mission, vision, values, history, departments, offices, and programs.
- The site supervisor should provide the student with an orientation to all rules and regulations that apply to the student’s work.
- The site supervisor should provide the student with any important information about the internship location and neighborhood including, if appropriate, advice about security and safety.
- The site supervisor should guide the student’s work in one to three specific areas of the organization’s work.

8. **Learning Contract**
Each student, together with his/her site supervisor, must complete a learning contract. The student must submit the contract to the Urban Studies office by the end of the second week of the program.

a. **Customized Learning Objectives**

   Students and supervisors must formulate and document learning objectives appropriate to the internship experience and related to the student’s program of study.

b. **Student Responsibilities**

   Students and supervisors must describe the student’s internship responsibilities and how these responsibilities relate to the learning objectives.

c. **Site Supervisor Responsibilities**

   Supervisors should indicate the ways in which they will support the student in fulfilling their responsibilities and achieving learning objectives.

9. **Expectations**

   Students are expected to act professionally. This means to act respectfully and responsibly, fulfill assigned duties, be timely, embrace accountability and dress appropriately. Students should learn and embrace the established practices and expectations of their host organization, except in cases where the host organization’s expectations and practices are contrary to the Wheaton College Community Covenant or the conscience of the student.
10. Evaluation

In assigning a grade for the internship, faculty will evaluate the following:

- The learning contract
- Bi-weekly reports (500 words or fewer)
- A 10-page reflection paper
- Student self-evaluation
- The evaluation of their site supervisor
Internship Forms

The following is a list of sample forms related to the internship process.

- **Student Guidelines for Internships**
  “Student Guidelines for Internships” apply for all internships through Wheaton College and are available through the Registrar’s Office. Most internships through the Wheaton in Chicago program are taken for 8 hours of credit, although exceptions may exist in certain areas of study such as art or theater.

- **Application for Internship**
  Internship applications are available through the Registrar’s office. If you are seeking internship credit for your major as well as Urban Studies, you will need to indicate the separation on your application, one for each area of credit.

- **Learning Contract**
  A sample learning contract is provided. Each learning contract is tailored individually to meet the needs of the specific student and site supervisor.

- **Self-Evaluation**
  Upon completion of the internship, the student will complete a self-evaluation on Blackboard regarding their internship participation.

- **Site Supervisor Evaluation**
  Upon completion of the internship, the site supervisor completes an evaluation form regarding the performance of the intern. The completed form is not typically shared with the student.

- **Faculty Site-Visit Evaluation**
  Students provide the Urban Studies Office Coordinator with the names of 2 or 3 faculty members that they would like to visit them at their site. The Urban Studies Office Coordinator then contacts the faculty members to determine their availability for a visit. This visit provides the student with an opportunity to share their experience with a faculty member. The faculty member also assesses the suitability of the site. The faculty member completes the site-visit evaluation form and returns it to the Urban Studies Department.
WHEATON COLLEGE

APPLICATION FOR INTERNSHIP

This application must be completed, with all approval signatures, before a student can register for an internship.
- Undergraduate students who will be abroad for a fall or spring internship must also file an “Application for Deferred Enrollment” with Global & Experiential Learning during advance registration.
- Please read the “Guidelines” sheet carefully before completing this form.
- Bring this completed application to the Registrar’s Office.

Name ___________________________________________________________ Student # __________

Classification:  Soph __  Jr __  Sr __  Grad ___  Major __________________________

Hours completed toward degree ________  Hours completed toward major ________

Internship for:  Fall _____  Spring _____  Summer _____  20___  # of credit hours ______

Department in which internship is being taken: __________________________________________

Supervising faculty member: ______________________________________________________

Full name and address (street, city, state, zip, country) of organization/site where you will be doing your internship:
_____________________________________________________________________________
_____________________________________________________________________________

__________________________________________  Phone # ______________

Internship dates:  From ____________  To ____________

Total number of clock hours you will put in on your internship: __________________________

Internship participation/activity is ___ Local (in Wheaton area) or ___ Domestic (U.S.) or ___ International (non U.S.)

Will you be living on campus?  ___ Yes  ___ No (this is the only registration for the term)

What duties will you be performing on your internship and how are they related to your academic major?

What courses have you had that relate to this internship?

Approval Signatures (all students must have #1-3):

1. Faculty Supervisor ___________________________________________  Date ______________

2. Department Chair ___________________________________________  Date ______________

3. Student ___________________________________________  Date ______________

4. International Internships only (signature from GEL OR HNGR as appropriate):
   Global & Experiential Learning ___________________________________________  Date ____________
   HNGR ___________________________________________  Date ______________
STUDENT GUIDELINES FOR INTERNSHIPS

An internship provides an opportunity for you to integrate academic learning with actual work experience in your major area of study. It is a supervised experience intended to enhance your educational goals. These guidelines apply to all internships except for student teaching and HNGR internships.

**General Guidelines**

1. The internship experience should be a new, educationally rewarding one rather than a continuation or repeat of a current or previous work experience. It is a short-term position.

2. An internship work experience should involve challenging tasks with education value rather than tasks which would be considered as “busy work.”

3. A work experience can be designated as an internship for credit only if approval is obtained from your academic department in advance of the work experience.

4. Before registering for internship credit you must complete an Application for Internship and file it with the Registrar’s Office. You are expected to register for the internship during the semester or summer in which at least 50 percent of the internship will be completed.

5. Receiving pay for the internship will be dependent on the employing organization’s policy.

6. An internship will not normally be allowed to be done in a business owned by your family or in an organization where the supervisor is a relative.

7. You will be billed for the number of hours of academic credit at the tuition rate for the terms of registration.

**Internship Eligibility**

1. Undergraduate students must have reached junior status and have completed at least 16 hours in their major before requesting an internship. Graduate students should have completed a minimum of one-half of the course work required for their degree before requesting an internship. If you are on academic probation you normally would not be allowed to register for an internship.

2. Individual department may establish additional eligibility requirements for internships.

**Internship Requirements and Credit**

1. To gain maximum benefit from an internship, it should normally be taken for a minimum of 4 credit hours. Some departments, however, will allow students to take an internship for 2 credit hours.

2. For undergraduates, no more than 12 hours of internship credit can be taken toward a degree and no more than 8 hours can be counted toward a major. For graduate students, a maximum of 4 or 8 hours of internship can be counted toward a degree, depending on the department in which you are enrolled.

3. Some departments limit the maximum internship credit allowed on a major to 2 or 4 hours. Some departments will allow you to take two 4-hour internships or one 8-hour internship. No more than 8 hours can be earned for the same internship experience.

(cont'd)
4. A minimum of 40 clock-hours of work experience is required for one academic credit (e.g., a 4-hour internship would require a minimum of 160 clock hours of work experience). Depending on the nature of the internship, a department might expect or require you to work more than the minimum required hours.

5. The internship experience will receive a final evaluation from the supervising faculty member and will be graded on a pass/fail basis, unless the department has received approval from the Educational Policies Committee to give regular letter grades.

6. While you are participating in the internship, you are expected to communicate with the faculty supervisor regarding the progress of the experience. You will be expected to keep a written daily journal of the experience (or other appropriate record of the tasks accomplished) and to write a final paper which summarizes and evaluates the experience. This paper should include how you were able to integrate your Christian faith with the work experience.

7. Individual departments may establish additional internship requirements.

Internship Supervision

1. All students doing an internship must have a faculty supervisor. You are expected to meet with your faculty supervisor a minimum of three times - once before the internship begins to discuss the expectations for the internship, once during the internship, and once at the end of the internship to summarize and evaluate the experience.

2. An on-site visit by your faculty supervisor is expected to be made for all internships located within a 100-mile radius of Wheaton. An on-site visit will not be expected for internships located further than 100 miles from Wheaton. A department chair may approve internships at distances further than 100 miles from campus.

Internship Change, Drop or Termination

1. Students will be expected to complete the internship in accordance with the dates provided on their internship application. Any changes to these dates need to be communicated to the Wheaton College faculty supervisor and the Registrar’s Office in writing as soon as possible after the date change is known to the intern. Students may drop or withdraw from an internship as follows:
   - Prior to 20% of the internship clock hours being complete, the student may withdraw completely and receive a 100% refund.
   - Once 20-70% of the internship clock hours are complete, the student may withdraw from the internship with a W grade; no refund will be given.
   - Once more than 70% of the internship clock hours are complete, the student will no longer be allowed to withdraw from the internship.

2. Termination by the employer for cause or a student knowingly and materially misrepresenting the internship to the College will result in a failing grade, regardless of the percentage of the internship completed.
Sample Learning Contract

Name of student: Mary Jones
Name of acting internship supervisor: David Smith
Name of organization: Community Development Organization of the Northeast
Date: 1/18/07

Contract Purpose: This learning contract will articulate the goals, expectations, content and supervisory process for Mary Jones’ internship with CDON (Community Development Organization of the Northeast).

GOALS:

*Intern’s goals*
1. To gain a broader understanding of the process of community organizing with particular focus on working with youth to include them in the work of organizing.
2. To participate in at least one, semester long project that gives contact with youth already working in organizing.
3. To build relationships with other organizing groups in Chicago as potential employment opportunities after graduation.

*CDON’s goals*
1. To have a more organized process of communicating with youth interested in the work of CDON.
2. To increase the number of youth participating in and aware of the work of CDON
3. To find practitioners in non-profit organizations (who work in areas with which CDON is concerned) who are open to involving youth in their work.
EXPECTATIONS/CONTENT:

1. Mary will spend between 15-20 hours a week working for CDON for a total of 240 hours by the end of the semester (for 6 credits of internship credit). She will split her time between working in CDON’s office and working on her own time with other projects.

2. Mary’s office work will focus on organizing and streamlining the communication process and any other necessary office related tasks to support the work of CDON.

3. Mary’s “out of office” work will focus on the projects of increasing youth involvement and connections between CDON and other non-profits.

4. CDON will provide regular weekly meetings with supervisor(s) to facilitate the completion of Mary’s projects over the semester.

SUPERVISION:

David Smith will supervise Mary’s work during her internship unless a project would require involvement from another staff member of CDON. Supervision will include weekly meetings to check on Mary’s progress and facilitate the process of completing the projects of the semester.

________________________________________  ______________________________
Supervisor’s Signature                     Student’s Signature
Sample Self-Evaluation

1. How many hours are required for your internship?

2. What percentage of required credit hours did you complete?

3. Did you exhibit professionalism (timeliness, appropriate dress, respectful manner) at your internship site?

4. Did you interact with your co-workers as a responsible colleague?

5. Did you contact the Urban Studies Office Coordinator by the requested date to set up a mid-semester site visit by a faculty member?

6. Did you read the syllabus and all other assignments as required?

7. Did you write weekly journal assignments that reflected on your internship experience and other signature learning experiences?
Sample Site Supervisor Evaluation

Name of Organization: ________________________________________________

Name of Supervisor/Evaluator: ________________________________________

Name of Intern: ______________________________________________________

How would you evaluate the intern’s overall work performance?

How would you assess the intern’s handling of interpersonal relationships?

Did the intern contribute to the work of the organization?

Do you think the intern was adequately prepared to handle the work assignment?

Please elaborate.

Do you have any suggestions on how Wheaton could better prepare interns for the internship experience in your organization?

Would you be prepared to take another Wheaton intern in the future?
Thank you for visiting our Wheaton in Chicago student at their internship site. Characteristics of a good internship experience include regular interaction with the student's site supervisor, broad exposure to the organization's operations, and meaningful work to help accomplish the organization’s objectives as well as expand the student’s professional experience. Your feedback is greatly appreciated in determining the suitability of this internship site. Please provide your observations to the questions below.

1. Please describe the conditions under which the student worked.

2. Please describe the type of work that the student seemed to be doing.

3. Did you feel the site fit well with the student?

4. Please describe any issues that emerged in conversation with the student or the supervisor.

5. Additional comments:
The table below contains a list of the Urban Studies Preferred Internship sites. In selecting your internship site, please first review the list below. A brief description of each site is also enclosed in the following pages.

If you would like additional assistance in selecting an internship site or if you are interested in a site that is not listed, please contact a member of the Urban Studies Department.

### Preferred Urban Studies Internship Sites

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<tr>
<th>Site Name</th>
<th>Description</th>
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<td>Heartland Alliance</td>
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<tr>
<td>A Better Chicago</td>
<td>Hope for Chicago (HFC)</td>
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<tr>
<td>Accion</td>
<td>HopeWorks Community Development Corporation</td>
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<td>American Indian Center of Chicago</td>
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<td>American Red Cross</td>
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<td>Bear Necessities Pediatric Cancer Foundation</td>
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<td>Chicago Park District</td>
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<td>Growing Power, Inc.</td>
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826 CHI – www.826chi.org

Location

The Secret Agent Supply
1276 N. Milwaukee Avenue
Chicago, IL 60622
Phone: 773.772.8108

Mission

826CHI is a non-profit organization dedicated to supporting students ages 6 to 18 with their creative and expository writing skills, and to helping teachers inspire their students to write.

Internship Overview & Requirements

826CHI interns commit to between 15-20 hours per week of unpaid experience during one semester (fall: September-December, spring: January-June, summer: June-August), with the possibility of extension. Interns participate in all aspects of 826CHI; they support staff in administrative tasks, outreach projects, and events, and often have the opportunity to conduct individual projects based on the skills and interests of the intern as well as the needs of the organization.

All 826CHI interns should have a good sense of humor and the ability to work in a fast-paced, frenetic environment. Internship opportunities may be available in the following areas.

- Programming
- Development
- Communication
- Volunteer and Outreach
- Publications
- Special Events
- Illustration
A Better Chicago – www.abetterchicago.org

Location

222 Merchandise Mart Plaza  
Suite 1212  
Chicago, IL 60654  
Phone: 312.674.7066

Mission

A Better Chicago is a venture philanthropy fund for the Chicago metropolitan area. We provide funding and management support to a portfolio of high-performing nonprofit organizations that are dramatically advancing opportunities for our region’s low-income population.

At the heart of A Better Chicago is opportunity. We believe that everyone deserves the opportunity to reach their potential and proudly stand on their own two feet. To that end, we support organizations that are equipping people with the education, skills and credentials to compete in the 21st century economy. Our funding is focused on three areas that are critical to creating opportunity and achieving self-sufficiency: early childhood, education and careers.

Core Values

- Sense of possibility: We believe our society’s greatest challenges can be overcome with the right mix of passion, determination and pragmatism. We maintain a positive, constructive approach even in difficult times.

- Results: Everything we do is about advancing opportunities for our region’s low-income population. We continually track our performance to learn what works and maximize our impact.

- Team: We work collaboratively with our colleagues, funders, grantees and partners to maximize our impact. We inspire, support and learn from each other, and we have a lot of fun along the way.

- Integrity: We are honest and candid with each other. We say what we mean, and we do what we say. We have the courage to stand up for what is right.
Accion Chicago – https://us.accion.org

Location

1436 W. Randolph Street
Suite 300
Chicago, IL 60607
312.275.3000

Mission

Accion Chicago is an alternative lending organization dedicated to providing credit and other business services to small business owners who do not have access to traditional sources of financing. By encouraging the economic self-reliance of microentrepreneurs throughout the Chicagoland area, Accion Chicago strives to help businesses and communities grow.

Many of our clients do not have access to traditional bank loans. The small size of their loan request and limited credit history regularly make them ineligible for conventional financing and unable to obtain the credit they need to grow their businesses. Accion Chicago provides the credit and training necessary to help small business owners increase their incomes, create new jobs, and strengthen their communities.

History

Launched in 1994, Accion Chicago was initially an associate of Accion International, a leading international nonprofit dedicated to helping people grow their businesses by providing small loans and business training. Now affiliated with Accion USA, headquartered in New York, NY, the organization is part of the largest microlending network in the United States. The U.S. Accion Network also includes Accion New Mexico, Accion San Diego, and Accion Texas.

As an Accion U.S. program, Accion Chicago responds to the need for business credit by low to moderate income "micro" entrepreneurs, or owners of very small businesses. As a result of their businesses' small size or lack of credit history, many of our clients were unable to access commercial credit before coming to Accion. But, with the help of educational efforts and a small loan from Accion Chicago, they are working hard to expand their businesses and increase their incomes.

Accion Chicago's unique lending methodology is largely character-based. We do not make loans based on revenue, collateral or credit alone, but also rely on a client's commitment to their business, as well as references from customers and suppliers. We evaluate loan applications on a case-by-case basis, working with each client individually to ensure that the loan process is quick and easy.
American Indian Center of Chicago – www.aicchicago.org

Location

3401 West Ainslie Street
Chicago, IL 60625
773.275.5871

Mission

To promote the fellowship among Indian people of all Tribes living in the Metropolitan Chicago area and to create bonds of understanding and communication between Indians and non-Indians in this city. To advance the general welfare of American Indians into the metropolitan community life; to foster the economic and educational advancement of Indian people; to sustain cultural, artistic and avocational pursuits; and to perpetuate Indian cultural values.

Programs focus on one of four areas listed below, with many initiatives in each category.
American Red Cross - www.redcross.org/il/chicago

Location

The Rauner Center
2200 W. Harrison Street
Chicago, IL 60612
312.729.6100

With the help of more than 4,000 passionate, dedicated volunteers just like you, the American Red Cross of Greater Chicago serves more than 9.6 million people in northeastern Illinois and northwest Indiana. Counties within our jurisdiction include Cook, DuPage, Grundy, Lake, Kane, Kendall, McHenry, Will, DeKalb, and Kankakee in Illinois, and Jasper, Lake, and Newton in Indiana.

The American Red Cross is where people mobilize to help our neighbors—across the street, across the country, and across the world—in emergencies. Locally we respond to 1,200 disasters every year and teach more than a quarter million people in Chicagoland each year health, safety and disaster preparedness skills.

The American Red Cross exists to provide compassionate care to those in need. Our network of generous donors, volunteers and employees share a mission of preventing and relieving suffering, here at home and around the world, through five key service areas:

1) Disaster Relief
2) Supporting America’s Military Families
3) Lifesaving Blood
4) Health and safety Services
5) International Services
Arise - arisechicago.org

Location

| Edgewater Presbyterian Church | 1436 W. Randolph  
|                            | Suite 202   
|                            | Chicago, IL 60607 |

Mission

Arise Chicago builds partnerships between FAITH communities and WORKERS to fight workplace injustice through EDUCATION, ORGANIZING and ADVOCATING for public policy changes.

History

Arise Chicago was founded by a diverse group of religious leaders in 1991 looking to address systemic poverty in the Chicagoland area.

As the number of Chicago workers facing harsh working conditions grew, so did Arise Chicago. With the knowledge that all workers are created in the image of God and therefore deserving of dignity and respect, religious leaders supported workers who were seeking to leave poverty through organizing and unionization, and workers seeking better contracts so as to not slip into poverty.
Asian American Institute - www.advancingjustice-chicago.org

Location

4753 North Broadway
Suite 502
Chicago, IL 60640
Tel: 773.271.0899

Mission

Our mission is to empower the Asian American community through advocacy, research, education and coalition building. Programs include:

1) **Leadership Development** - Asian American Institute’s leadership programs aim to create a pipeline of informed, aware, and strategic leaders who are passionate about both leadership and Asian American issues. AAI will empower these leaders to be the catalysts for positive change in the Asian American community.

2) **Legal Advocacy** - The Legal Advocacy Program of the Asian American Institute advocates for laws and policies that promote social, economic, and political equity for the Asian American community as a whole. The Legal Advocacy Program includes initiatives in the areas of affirmative action, voting rights, redistricting, language access to health care, hate crimes and discrimination.

3) **Education and Research** - AAI works to educate the local and regional community, policy makers and legislators about Asian Americans in Illinois in order to counter stereotypes, and to provide a voice for the Asian American community in areas such as economic justice, language access and civic behavior.

4) **Community Research** - The Asian American Institute strongly believes in community organizing as a core strategy for Asian American empowerment. AAI’s community organizing goal is to empower the community to have an impact on priority issues, by building and strengthening coalitions with Asian American leaders and organizations. AAI’s work is informed by our community members.
Bear Necessities Pediatric Cancer Foundation

Location

55 W. Wacker Drive
Suite 1100
Chicago, IL 60601
312.214.1200

Mission

Bear Necessities Pediatric Cancer Foundation is a national organization whose mission is to eliminate pediatric cancer and to provide hope and support to those who are touched by it.

About

Bear Necessities Pediatric Cancer Foundation is a 501(c)(3) organization founded in late 1992 by Kathleen A. Casey, CEO/President. The foundation is named in memory of her eight-year-old son, Barrett "Bear" Krupa, who died after a courageous five and a half year battle with Wilms Tumor, a pediatric cancer.

Prior to his death on January 9, 1993, Bear and his mother discussed and planned the formation of Bear Necessities. During his long stay in the hospital, Bear expressed more concern for other pediatric cancer patients than he did for himself. He and his mother learned of the many hidden needs of both patient and family members. Simple things like having games to play with would go a long way to lightening the heavy burden the children face. Likewise, support for basic family needs, such as transportation and parking, on the many visits to the hospital to remove undue stresses on an already overwhelming situation.

Programs

- **Bear Hugs Program** - A Bear Hug is a customized experience that brightens the life of a child going through cancer and provides immediate family support for financial burden and essential needs.
- **Bear Discoveries** - Medical research grants awarded nationwide primarily to junior investigative researchers who are making meaningful advancements towards a cure and therapies for pediatric cancers.
- **Bear Empowerment** - Support service grants awarded across the nation to pediatric oncology facilities and organizations for programs that directly impact patients, their families and hospital facilities.
Bethel New Life - www.bethelnewlife.org

**Location**

4950 W. Thomas  
Chicago, IL 60651  
773.473.7870

**Mission**

Realizing God’s vision of a restored society by empowering individuals, strengthening families and building neighborhoods through community-driven, solution-oriented, and value-centered approaches. Community Empowerment and Development.

**Community Empowerment**

Bethel empowers individuals and strengthens families through a wide-range of asset-building opportunities.

**Community Development**

Bethel builds sustainable neighborhoods by investing in housing, building the economy, promoting public safety and advocating for strong schools.

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*You will be known as the people who rebuilt the walls, who restored the ruined houses.* — Isaiah 58:12
Breakthrough Urban Ministries - www.breakthrough.org

Location

402 North St. Louis Avenue  
Chicago, IL 60624  
773.722.1144

History

In 1992, Breakthrough Urban Ministries was a simple drop-in shelter for homeless adults on Chicago's northside. Today, Breakthrough operates two homeless shelters, a youth development program and a client-choice food pantry in East Garfield Park on Chicago’s westside.

About

The vision for internships at Breakthrough Urban Ministries is to develop career character and practical career experience in students and aspiring non-profit workers.

Internships at Breakthrough are unpaid, can be either academic or non-academic, and can last from one month to one year. A variety of internships is available, ranging in focus from clinical, to youth academics, to homeless ministry, or even to non-profit administration.

Breakthrough also has a licensed social worker on site for students needing MSW supervision. Interns can apply at anytime during the year (but typically during the fall, spring, and summer seasons), and will be evaluated for acceptance based on their career objectives and the availability of respective internships at Breakthrough.

Internship Areas

Breakthrough receives interns in the following areas:

- Adult Homeless Services
- Community Relations
- Food Services
- Non-Profit Administration And Development
- Volunteer Coordinating
- Youth And Family Services
By The Hand Club For Kids - www.bythehand.org

Location

By The Hand—Cabrini-Green
312 W. Walton Street
Chicago, IL 60610

By The Hand—Altgeld-Murray
13015 S. Ellis
Chicago, IL 60827

About

By The Hand is an after-school program with an emphasis on academics and a commitment to nurturing the whole child—mind, body and soul. Founded in Cabrini-Green and located strategically throughout some of Chicago’s most impoverished inner-city communities, where overcrowded and underfunded schools abound, By The Hand is filling a special need—and with great success. Kids are saying no to drugs, gang violence and teenage pregnancy. They are rejecting illiteracy and poverty as a way of life. Instead, they are developing into honor roll students and changing the trajectory of their lives. When you partner with By The Hand, you are helping kids realize their full potential. In doing so, you are making a difference for generations to come.

Loving the whole child

By The Hand is unlike conventional programs. While we emphasize measurable educational goals, our focus is on loving the whole child—which leads us to focus on all aspects of child development. We literally and figuratively take kids By The Hand and walk alongside them from the time they enroll in our program until they’re adults, walking independently with the Lord. We tutor them to academic excellence. We mentor them to their full potential. And we care for them as our own.

Changing from the inside out

When children are referred to By The Hand, they are not meeting reading Illinois reading standards and their behavior is often problematic. As they realize how precious they are to God, they begin to describe themselves differently, and their demeanor changes—an outward reflection of the inner transformation that takes place in their hearts and minds. Mirroring this change is a reduction in failing grades and an improvement in reading for low-performing readers—all within a matter of months.
Cabrini Green Legal Aid - www.cgla.net

Location
740 N. Milwaukee Avenue
Chicago, IL 60642
312.738.2452

Cabrini Green Legal Aid (CGLA) provides high-impact, free legal services to low-income Chicagoans in four areas of law: family, housing, criminal records, and criminal defense. We integrate legal and social services in order to improve our legal outcomes and extend our impact beyond crisis support.

Mission
To answer God’s call to seek justice and mercy for those living in poverty by providing legal services that strengthen lives, families and communities.

Vision
Our vision is to proactively fill the void of legal representation, wraparound services, and advocacy for people affected by the criminal justice system.

Philosophy
We believe that justice is more than a verdict. It is an opportunity to build bridges and strengthen lives.

Shared Values
- We seek to plant and nurture seeds of reconciliation, compassion and the desire to serve.
- Desire to Serve: We will make known the opportunities that exist to serve, particularly among those who are in or are preparing to enter the legal profession.
- Compassion: We will make people aware of the plight of the underserved so that the inspiration for their giving and service arises out of deep concern for those without an advocate.
- Reconciliation: We aspire to bridge the disparate worlds of the people we serve and those who make our work possible, while encouraging restored relationship between individuals and their community and Creator
- We are committed to personal and corporate integrity
- We are committed to zealous advocacy
- We are committed to seeing people as children of God, made in God’s image, and will treat them accordingly
- We aspire to serve the whole person
- We are committed to deep involvement with our community, especially in connection with local churches
Capri Capital Partners - www.capricapital.com

Location

875 N. Michigan Avenue
Suite 3430
Chicago, IL 60611
312.573.5300

About

Headquartered in Chicago, Capri was founded in 1992 as a real estate investment firm to capitalize on opportunities resulting from severely constrained U.S. capital markets. Growing organically and through strategic corporate acquisitions, Capri is today a multi-billion dollar global real estate investment and development firm. In addition to providing equity and debt capital solutions to property owners, Capri invests in the development of urban commercial and residential communities. Consistent with its origins, Capri continues to seek investment opportunities in markets that are underserved or imbalanced with respect to capital availability and/or real estate demand/supply fundamentals.

Capri is committed to and reflective of the world's communities in which it invests. Our multiculturalism is integral to the firm's corporate philosophy and our ability to execute investment mandates on behalf of our clients.

Sustainability

Capri strives to embed Green attributes into every equity investment that we make, with the collective goal of achieving LEED certification. LEED (Leadership in Energy and Environmental Design) is the most highly regarded set of building standards for environmentally sustainable construction and operation of existing buildings.

Capri endeavors to be a leader, managing assets using environmentally friendly practices across all product types, which includes multifamily, retail, industrial, hotel and office.

Capri is currently working towards achieving LEED certification for two of our significant projects: the redevelopment of Baldwin Hills Crenshaw Plaza and the development of The Metropolis.
The CARA Program – www.thecaraprogram.org

Location

237 S. Des Plaines
Chicago, IL 60661
312.798.3300

The Cara Program prepares and inspires motivated individuals to break the cycle of homelessness, transform their lives, strengthen our communities, and forge paths to real and lasting success.

The term ‘cara’ is the Gaelic word for friend. Since our founding, we have always likened ourselves as a friend who coaches, who pushes, and who supports a community of motivated individuals on their journey towards success.

We know that we cannot solve the problems of homelessness and poverty alone, so we partner with a wide range of organizations to serve those in need.

The Cara Program collaborates with more than 100 community organizations to identify and enroll individuals who will benefit the most from our services.

The Cara Program provides a comprehensive solution to the interrelated challenges of poverty, employment barriers and chronic homelessness. We address poverty by giving individuals the opportunity to secure permanent employment through a comprehensive range of training, support, and job placement services. We mitigate many barriers to employment, and address the need for skilled workers in Illinois, by providing our students* with on-the-job training and industry-linked training courses. We also maintain relationships with more than 120 Chicagoland employers who trust the quality of our candidates for filling their entry-level positions. We stimulate community vibrancy by providing neighborhood beautification services that indelibly boost neighborhood pride and reclaim community identity.
Engaged ... Meaningful ... Unique. These are words often used to describe the important work of the Center for Community Arts Partnerships (CCAP) at Columbia College Chicago. Since its inception, CCAP has been transforming the lives of Chicago's young people by creating communities of learning in and through the arts. The key to CCAP's success is its commitment to build meaningful, sustainable partnerships by uniting college, public schools and community. It is through these unique relationships that CCAP and its many partners create innovative arts programming that builds stronger schools and communities, and ultimately better-educated students.

Programs

CCAP's work takes many forms. There are programs that support the students, teachers and parents of K-12 Chicago Public Schools through its Community Schools, Project AIM, and TEAM initiatives. CCAP's Urban Missions program creates important collaborations with community-based arts organizations throughout Chicago. The Teaching Artist Development Studio works to build and support the field of teaching artistry, serving new to established artists. Columbia College students and faculty are provided with avenues for real world, experiential learning, thanks to student programming made possible by BigArt and an ever-expanding menu of volunteer opportunities. Through all of these programs and initiatives, CCAP helps bring the classroom into the community, as well as the community into the classroom.

Center for Community Arts Partnership (CCAP) - http://www.colum.edu/CCAP

Location

600 S. Michigan Avenue
Chicago, IL 60605
312.369.7130
Preferred US Internship Sites

Center for Neighborhood Technology - www.cnt.org

Location
17 N. State Street, #1400
Chicago, IL 60602
773.278.4800

An Innovations Center for Urban Sustainability

Founded in 1978, the Center for Neighborhood Technology has been a leader in promoting more livable and sustainable urban communities. In fact, our work focused on sustainable development before the term became as popular as it is today. As a creative think-and-do-tank, we research, invent, and test urban strategies that use resources more efficiently and more equitably.

Over the years, CNT’s work, especially in the areas of climate, energy, water, transportation and community development, has paid off by fueling a generation of community development and learning institutions, earning CNT a reputation as an economic innovator and leader in the field of creative sustainable development.

CNT is an “innovations center for urban sustainability.” We approach our work by participating in three primary activities:

- Researching urban problems to build knowledge through tools and activities that change how residents, policymakers, and market actors respond to issues such as efficient use of resources, strategies for reducing pollution, or ways to improve public transportation. Our studies are readily available for use by residents, policymakers, students, and other researchers.

- Building coalitions to advocate for public policies that can help address urban sustainability issues.

- Designing, developing, and operating economic development demonstration projects to address urban sustainability in innovative ways.
The Chicago Council brings the world to Chicago by hosting public programs and private events featuring world leaders and experts with diverse views on a wide range of global topics. Through task forces, conferences, studies, and leadership dialogue, the Council brings Chicago’s ideas and opinions to the world.

Chicago Council Internship Program

The Chicago Council on Global Affairs offers undergraduate juniors and seniors as well as graduate students the chance to learn about our organization and participate in a variety of duties associated with ongoing projects through internships. Internship opportunities are available in the following areas:

- Public and Leadership Programs
- Corporate and Government/Diplomatic Programs
- Studies
- Global Chicago/Global Midwest
- Global Agriculture and Food Policy
- Marketing and Communications
- Major Gifts/Fundraising
- Corporate Relations
- Emerging Leaders Program
- Registration and Database Maintenance
- Administration

To qualify, students must have an academic major or personal interest in international affairs, possess excellent research, writing, and verbal communications skills, be detail-oriented with strong organizational abilities, and possess working knowledge of Microsoft Office. Interns are asked to commit to a minimum of 15 hours per week. While internships are unpaid, the Council does offer limited local travel reimbursement to and from the office. Interns also receive a complimentary, one-year membership with The Chicago Council.
Chicago Eco House – Rebuilding Lives, Transforming Neighborhoods
https://www.chicagoecohouse.org/

Location
6439 S Peoria St.
Unit 2
Chicago, IL 60621
773.358.4227

“We work to restore the inner city through sustainability and green energy.” Programs for youth include training in urban agriculture and farming, entrepreneurial skills, and 3D printing.

Mission
To use sustainability to alleviate poverty.
Chicago Hope Academy High School – www.chicagohopeacademy.org

Location
2189 W. Bowler Street
Chicago, IL 60612
312.491.1600

Mission Statement
Chicago Hope Academy is a coed non-denominational college and life preparatory school dedicated to nurturing and challenging the whole person – body, mind, and spirit – to the glory of God.

Chicago Hope Academy embodies:
- A challenging college preparatory curriculum that successfully balances physical, mental, and spiritual development.
- Passionate, innovative teachers who are gifted encouragers and mentors.
- An athletic program that teaches the values of teamwork, discipline, sacrifice, sportsmanship, and perseverance.
- A fine arts program that allows students to appreciate and practice the arts.
- A school that impacts the student, the family, and the surrounding community for Christ.
- A school that teaches and exemplifies a servant attitude among students and staff.

Core Values
1. The Triangle Philosophy – CHA invests in the development of the whole person – mind, body, and spirit to the glory of God.

2. Servant Attitude – Students are taught to love God with all their heart, soul, mind, and strength and to love their neighbor as themselves. The staff models this principle with passion and conviction. (Mark 9:35; John 15:12-13; Philippians 2:1-8)

3. Christ-Centered Education – The Bible is taught as a core subject emphasizing the authority of God’s Word.

4. Academic Excellence – CHA is committed to holding faculty and students to a high academic standard.

5. Family Focus – CHA reaches beyond the student, encouraging family involvement in the education process.
Chicago Housing Authority (CHA) – www.thecha.org

**Location**

60 E. Van Buren  
Chicago, IL 60605

CHA is the largest owner of rental housing in the city of Chicago, providing homes to more than 50,000 families and individuals, while supporting healthy communities in neighborhoods all across the city. CHA has more than 9,200 apartments in buildings designated for seniors and over 11,400 units in family and other housing types. It also oversees the administration of 37,000 Housing Choice vouchers that allow low-income families to rent in the private market.

CHA is currently undergoing the Plan for Transformation, the largest and most ambitious redevelopment effort of public housing in the history of the United States. As part of the Plan, CHA will redevelop or rehabilitate its entire stock of public housing.

The Plan for Transformation is a blueprint for the comprehensive renewal of public housing in Chicago. Under the Plan, 25,000 units of public housing will be redeveloped or rehabilitated.

The Plan is also an opportunity to establish connections between public housing residents and services that encourage self-sufficiency, such as employment and job training programs. Equipped with skills learned in these programs, public housing residents can establish pathways that lead to economical and personal growth, and decrease their dependence on government subsidies.

Finally, the Plan allows CHA to institute reforms within the Authority that ensure managerial and financial accountability and fosters transparency with the public and other municipal and federal agencies.
Chicago Department of Planning and Development –

Location

121 N. LaSalle Street
10th Floor
Chicago, IL 60602
312.744.4190

Department of Planning and Development (DPD) promotes the comprehensive growth and sustainability of the City and its neighborhoods. The department also oversees the City’s zoning and land use policies and, through its economic development and housing bureaus, employs a variety of resources to encourage business and real estate development, as well as a diverse and stable housing stock throughout the City.

What We Do

- Economic Development
- Historic Preservation
- Housing
- Land Use Planning and Policy
- Sustainable Development
- Tax Increment Financing (TIF)
- Workforce Solutions
- Zoning Ordinance Administration
Chicago Metropolitan Agency for Planning (CMAP) – www.cmap.illinois.gov

Location

233 S. Wacker Drive
Suite 800
Chicago, IL 60606
312.454.0400

CMAP is the official regional planning organization for the northeastern Illinois counties of Cook, DuPage, Kane, Kendall, Lake, McHenry, and Will. CMAP developed and now guides the implementation of GO TO 2040, metropolitan Chicago's first comprehensive regional plan in more than 100 years. To address anticipated population growth of more than 2 million new residents, GO TO 2040 establishes coordinated strategies that help the region's 284 communities address transportation, housing, economic development, open space, the environment, and other quality-of-life issues.

GO TO 2040
Metropolitan Chicago is one of the world's great economic centers, but we cannot afford to take our quality of life for granted. GO TO 2040 is the comprehensive regional plan to help the seven counties and 284 communities plan together for sustainable prosperity through mid-century and beyond.

Transportation
CMAP promotes a regional transportation system that is safe, efficient, and accessible while sustaining the region's vision related to the natural environment, economic and community development, social equity, and public health.

Energy
CMAP is leading Energy Impact Illinois, consortium created to transform the market for carrying out energy-efficient retrofits to commercial and residential buildings in northeastern Illinois. CRIBB is funded by the U.S. Department of Energy (DOE) Energy Efficiency and Conservation Block Grant (EECBG) Program.

Water
CMAP considers the future water supply needs of northeastern Illinois, developing plans and programs to guide future use and ensure an adequate and affordable water for all users. Water 2050 is the official water supply/demand plan for an 11-county planning area -- the CMAP region of Cook, DuPage, Kane, Kendall, Lake, McHenry, and Will, along with Boone, DeKalb, Grundy, and Kankakee counties. CMAP is also the delegated authority for the region's Area wide Water Quality Management Plan.
Preferred US Internship Sites

Chicago Neighborhood Initiative – www.cnigroup.org

Location

1000 E. 111th Street
10th Floor
Chicago, IL 60628
773.341.2070

Chicago Neighborhood Initiatives is a neighborhood-based community development organization that had its beginnings over a decade ago as Pullman Bank Initiatives. At that time, the organization formed a partnership with NHS Redevelopment Corporation to buy eight historic row houses in Chicago’s Pullman District with the goal of restoring the row houses to their original state in order to help rejuvenate the community. As Pullman Bank Initiatives evolved into Park Bank Initiatives, a subsidiary of Park National Bank, progress in the Pullman neighborhood evolved into Pullman Park, a mixed-use economic development serving the Calumet region. In January 2010, CNI was created with the support and financial backing of US Bank, N.A. as part of its acquisition of the former Park National Bank, and was determined to continue building on the success of its predecessor. Formally launched on July 1, 2010, CNI achieved its federal not-for-profit exemption status in August of the same year.

Our mission is to strengthen Chicago area low- to moderate-income communities by collaborating with neighborhood stakeholders on community development efforts, acting as a developer and resource that supports economic development and neighborhood revitalization, and coordinating capital and resources to support community projects. Our primary activities focus on large scale commercial real estate development, residential neighborhood preservation, New Markets Tax Credits deployment and microlending.

CNI’s initial focus is on the communities that were served by the Park Bank Initiatives, including Far South Side neighborhoods such as Pullman, Roseland, Englewood, and West Side neighborhoods such as West Garfield Park, Lawndale and Austin that have populations over 90% African American. The long-term goal of CNI’s officers and board members is to expand capacity in order to be responsive to development opportunities in low-income communities throughout the greater Chicagoland area.
Chicago Park District - www.chicagoparkdistrict.com

Mission

Our mission at the Chicago Park District is to:

- Enhance the quality of life throughout Chicago by being a leading provider of recreation and leisure opportunities;
- Provide safe, inviting and beautifully maintained parks and facilities;
- Create a customer focused and responsive park system that prioritizes the needs of children and families

Founded in 1934, the Chicago Park District is the largest municipal park manager in the nation and owner of more than 8,100 acres of green space. We invite you to take in a concert or a movie at one of our 580 parks, or to expand your horizons by registering for one of our thousands of programs offered throughout our 260 field houses.

As the leading provider of recreation and leisure opportunities in the city of Chicago, you can also get a great workout indoors at one of our 71 state-of-the-art fitness centers, or outdoors along Lake Michigan’s 26 miles of pristine lakefront. If you are a nature lover, enjoy a peaceful visit at one our 16 historic lagoons or nearly 50 natural areas. For culture vultures, we house 10 museums and 2 world-class conservatories among our inventory of inviting and beautifully maintained facilities.

Each year, the Chicago Park District’s Board of Commissioners, general superintendent and CEO and nearly 3,000 dedicated employees work together to deliver thousands of special events as well as cultural, environmental, and recreational programs in our citywide parks. We invite you to join us as we continue to create a customer-focused and responsive park system.

Location

**Main:**
4510 S. Michigan Avenue
Chicago, IL 60653
773.285.5800

**Englewood Office:**
845 W. 69th Street
Chicago, IL 60621
773.602.3000

At the Chicago Urban League, we believe that a strong African American community makes a stronger Chicago. For nearly a century, the Urban League—through unique community, corporate and civic relationships,—has helped people find jobs, affordable housing, educational opportunities, and grow businesses. We are passionate advocates for educational equality, economic development and social justice.

**Vision**
A strong African American Community is a better Chicago.

**Mission**
The Chicago Urban League works for economic, educational and social progress for African Americans and promotes strong, sustainable communities through advocacy, collaboration and innovation.

The Chicago Urban League is committed to implementing its mission with a strategic focus on educational equality, economic development and social justice and through the well-informed pursuit of the following strategies:

- Ensuring access to quality education that prepares individuals to become lifelong learners and to be competitive and successful in the global economy.
- Preparing individuals for work at all levels in an ever-changing economy, developing engaged citizens, and building strong families.
- Supporting community based investment and growth through facilitating entrepreneurship, business development, and home and real estate ownership
- Advocating for policies and programs that ensure equal participation by African Americans in the economic and social mainstream.
Christian Community Development Association - www.ccda.org

Location

3827 W. Ogden Avenue
Chicago, IL 60623
773.475.7370

History

The roots of the Christian Community Development Association (CCDA) stretch back to 1960 when CCDA Founder, John Perkins (along with his wife, Vera Mae) relocated their family to the struggling community of Mendenhall, Mississippi to work with the people there. The Perkinses devoted thirty-five years to living out the principles of Christian Community Development in Mississippi and California, leaving behind ministries and churches that are now headed by indigenous Christian leaders.

In 1989, Dr. Perkins called together a group of Christian leaders from across America who were bonded by one significant commitment, expressing the love of Jesus in America's poor communities. Not at arm's length, but at the grassroots level. An association was formed, and CCDA held its first annual conference in Chicago in 1989.

Inspiration – "Where there is no vision, the people perish . . . " (Prov 29:18)

Following the example of Jesus, we commit to the work of reconciliation, seeking the shalom of our communities and world. This calling is radical but in line with the Biblical prophetic tradition. To help create a Kingdom reality that is already accessible but also "not yet," we cultivate our prophetic imaginations and draw on spiritual sustenance for the journey.

Vision – Wholistically restored communities with Christians fully engaged in the process of transformation.

Next, defining our mission is a necessary step that takes us from just "seeing" to actually "doing."

Mission – To inspire, train, and connect Christians who seek to bear witness to the Kingdom of God by reclaiming and restoring under-resourced communities.

Finally, we believe that a relationship with God is key to shaping and sustaining both our vision and our work. A life committed to Christian Community Development (CCD) is often difficult and has been described by many of our practitioners as "working in the trenches." Prayer, spiritual sustenance, and community are critical.
Christopher House is a catalyst for helping at-risk children from birth to age 18 thrive by taking a comprehensive approach to education and creating lifelong learners. Understanding that educating the child is not enough, we also provide supportive services to the entire family that help build stability and self-sufficiency. Our innovative, family-centered approach is critical to the well-being of the children and families we serve, expanding opportunities and having a positive, measurable impact on their ability to succeed.

Our Programs

Christopher House offers high-quality educational and supportive services for at-risk and low-income children, youth and families:

- Early Childhood Education
- School Age
- Youth Leadership
- Family Support Services
- Prenatal and Parent Education
- Charter School
Cook County Department of Probation & Court Services -
http://www.cookcountycourt.org

Location
Office of the Chief Judge
Circuit Court of Cook County
50 W. Washington Street, Room 2600
Richard J. Daley Center
Chicago, IL 60602
312.603.6000

Prohibition for Adults

The Circuit Court of Cook County has two departments dedicated to the oversight and provision of services to adults who have received a sentence of probation. They are:

- the Adult Probation Department, which oversees primarily felony offenders,
- the Social Service Department, which oversees primarily misdemeanor offenders.

Juvenile Probation and Court Services Department

The mission of the Juvenile Probation and Court Services Department is to serve the welfare of children and their families within a sound framework of public safety. The Department is committed to providing the guidance, structure and services needed by every child under its supervision. In partnership with the community, the Department promotes the healing and recovery of neglected children and directs delinquent children toward reforming their behavior in the context of increased accountability, enhanced community restoration, and expanded personal competencies.
Cornerstone Counseling Center of Chicago - www.chicagocounseling.org

Location

1111 N. Wells Street
Suite 400
Chicago, IL 60610
312.573.8860

Cornerstone Counseling Center of Chicago is a not-for-profit 501(c)3 mental health agency, providing exceptional counseling and personal development services to individuals all of all ages, couples, and families. Our therapists incorporate evidence-based cutting edge tools into their work with clients and every client receives individualized care based on their needs and goals. Our vision is to make our services accessible to the community, which is why we partner with Chicago area schools, businesses, churches, and other community organizations to provide professional development trainings, seminars and workshops, as well as academic counseling groups for students. We have been practicing in the Near North neighborhood of Chicago for over 40 years and are also an APA (American Psychological Association) approved training site for Bachelors, Masters, and Doctoral level psychology students.

Mission
Cornerstone empowers people to reach their spiritual, relational and emotional potential through exceptional counseling and personal development services.

Vision
For all people to access tools to reach their maximum potential, because holistic well-being is the cornerstone of a thriving community.

Tenets
- Practicing social justice through holistic therapy services
- Cultural competence
- The integration of faith and practice
- Cornerstone is seeking a bachelor’s level intern (required junior/senior status) to specialize and assist in administrative tasks. The responsibilities of the intern will include Human Resource/Staff relations, marketing, public relations, office management tasks, and donor/vendor relations.
- Cornerstone is also seeking a bachelor’s level intern to specialize and assist in tasks related to the administration and clinical sides of psychology and counseling. This is an unpaid internship, however, it can often count towards course credit.
Crown Family Philanthropies – https://crownfamilyphilanthropies.org/

Location

222 N. LaSalle Street
Suite 1000
Chicago, IL 60601
312.750.6671

In 2009, after more than 60 years of family grant-making under the name Arie and Ida Crown Memorial, Crown Family Philanthropies (CFP) was developed to represent an array of family grant-making practices.

Our program areas include the Arts, Civic Affairs, Education, Environmental, Health, Human Services and Jewish causes. Dividing our philanthropic investments into the program areas listed above, all applicants must meet the basic as well as program-specific guidelines to be considered for funding. We have built the CFP model on a social contract of engagement, trust, and collective participation of family members to address aspirations for social change.

During the last 20 years, the Crown Family has supported various initiatives including:

- Education
- Poverty
- Medical
Emmaus Ministries reaches out to men in prostitution on the streets of Chicago; men who sell themselves to other men to survive. Through nightly outreach teams and a daytime drop-in center (Ministry Center), Emmaus staff and volunteers build relationships of trust with these men, working together to help them get off the streets and develop a life-transforming relationship with Jesus Christ.

Information about Male Prostitution

Emmaus Ministries works with men who are prostituting themselves on the street, sometimes referred to as “hustlers.” These men may consider themselves heterosexual, homosexual, or bi-sexual. They may engage in prostitution for just a brief period of time or for many years.

Many of the men we work with have grown up in environments that include sexual or other physical abuse, family alcoholism, drug abuse, and/or generational poverty. They typically do not have an intact family or other support structure, and have few other resources, such as education, to draw upon. These men are at high risk of being caught up in criminal activity, drug and/or alcohol addiction, and other activities that damage their bodies and prevent them from living full and satisfying lives.

Kaio Community and Internships

The word Kaio, pronounced kah’-yo, is a Greek word that means to set on fire, to consume. Kaio Community members come to Emmaus for a year of full-time volunteer service, prayer urban community. Applications are accepted year-round, but community members typically begin their year of service in August and urban community living. They work as volunteer staff and live together in intentional community. They are involved in all aspects of Emmaus, focusing primarily on direct service with the men through Outreach and in the Ministry Center. The details are pretty basic: we provide room and board, medical insurance, public transportation, a $20 weekly stipend, and at least a few life-changing moments. It is open to those 21 and over who are interested in living simply.

Internships - Internships of various lengths are possible. Email volunteer@streets.org to learn more.
Enlace Chicago – www.enlacechicago.org

Location

2756 S. Harding Avenue
Chicago, IL 60623
773.542.9233

Mission

Enlace Chicago is dedicated to making a positive difference in the lives of residents of the Little Village community in Southwest Chicago by fostering a physically safe and healthy environment in which to live and by championing opportunities for educational advancement and economic development.

About

The working-class residents of the Little Village community quietly support the way of life of all Chicagoans. Our residents staff restaurants throughout the city. They provide daily assistance as laborers in industries like manufacturing, landscaping, service, and construction. Yet our residents do not have access to the same opportunities available to those who employ them.

Neighborhood schools fall below state standards. Children play on the streets due to a lack of parks, playgrounds, and green space. Residents must consistently face the violence that sporadically erupts between gangs. Enlace Chicago works to improve these conditions through a preventative and proactive approach that strengthens our families, our neighborhood, and thereby, our city.

Through our four program areas, Community Education, Community Enrichment, Economic Development, and Violence Prevention, Enlace Chicago directly serves more than 5,000 youth and adults. The organization's impact reaches well beyond this number and benefits our entire community of nearly 100,000 residents by creating opportunities and resources.
Fair Housing and Legal Support Center – www.jmls.edu/fairhousing/center

Location

315 S. Plymouth Court
Chicago, IL 60604
312.427.2737

The primary goal of John Marshall’s Fair Housing Legal Support Center is to educate the public about fair housing law and to provide legal assistance to those private or public organizations that seek to eliminate discriminatory housing practices. To accomplish the goal of eradicating housing discrimination, the Fair Housing Legal Support Center also:

- Conducts legal research, offers advice on trial strategy, and provides sample forms and briefs to help groups fight housing discrimination;
- Presents conferences and trainings, develops course and training materials, and written brochures about the legal right to fair housing aimed at educated lawyers and new developments in fair housing law;
- Provides testing and investigation training and services to housing providers, management companies, fair housing agencies, and government offices;
- Develops materials and brochures to educate the public about fair housing law. Among other materials, the Center has written a Primer on Fair Housing Law and a Layperson’s Guide to Fair Housing Law; and
- Provides civic associations, community-based organizations, the real estate industry, and private air housing groups with legal information about rights and responsibilities under the fair housing laws.

The Fair Housing Legal Support Center manages:

- The John Marshall Law School Fair Housing Legal Clinic
- The Fair Lending Home Preservation Law Project
- The Fair Housing Undergraduate Internship Program
The Field Museum of Natural History (ECCo) – www.fieldmuseum.org

Location

1400 S. Lake Shore Drive
Chicago, IL 60605
312.922.9410

The Field Museum is much more than a place to see exhibitions – it is also a world-renowned research institution. The Field Museum has global, active research programs in anthropology, botany, geology and zoology; and we support active conservation programs throughout the world. Our collections (nearly 25 million specimens) document the history of life and provide important clues about how different organisms adapted to environmental challenges. In the coming years we will use these clues to help develop practical responses to modern day issues such as global warming, deforestation, and diminishing natural resources.

Mission

The Field Museum is an educational institution concerned with the diversity and relationships in nature and among cultures. It provides collection-based research and learning for greater public understanding and appreciation of the world in which we live. Its collections, public learning programs, and research are inseparably linked to serve a diverse public of varied ages, backgrounds and knowledge.

Why Intern at The Museum?

Depending on the area of specialization and current Museum funding, your internship may be paid or unpaid. Either way, you will discover the many reasons that make this a dynamic and rewarding experience:

- A chance to learn more about The Field Museum, and the professional opportunities it might hold for your future
- The opportunity to meet with other interns who share your fascination with history, science and culture
- Throughout the summer, we offer a full schedule of planned activities and events just for interns
- Free admission for you to The Field Museum and other Chicago museums

Interns get extensive hands-on experience and an in-depth look at the inner workings of a world-class institution. Internships are open to undergraduate and graduate-level college students of all majors.
GAP Community Center - Unlocking the Potential in and with our Community
https://www.gapcommunitycenter.org/

Location
2100 N Kildare Ave
Chicago, IL 60639
773.489.5949

“The purpose of the community center is to provide a variety services to families and youth in the northwest side of Chicago in order to build on individual, family and community strengths and develop the individuals’ and families’ capacity to thrive.”

Mission
Our mission is to unlock the potential in and with our community by providing services to the greater Chicago area through Education, Health Awareness, Advocacy, and community-linked services.
Greater Chicago Food Depository – www.chicagosfoodbank.org

Location

4100 W. Ann Lurie Place
Chicago, IL 60632
773.247.3663

The Greater Chicago Food Depository, Chicago’s food bank, is a nonprofit food distribution and training center providing food for hungry people while striving to end hunger in our community. The Food Depository distributes donated and purchased food through a network of 650 pantries, soup kitchens and shelters to 678,000 adults and children in Cook County every year. Last year, the Food Depository distributed 64 million pounds of nonperishable food and fresh produce, dairy products and meat, the equivalent of 134,800 meals every day.

Innovative training programs and initiatives developed by the Food Depository also work to provide men, women and children with the tools necessary to break their individual cycles of poverty.

The Face of Hunger

- About 37 percent of the people the Food Depository serves are children under 18
- Nine percent of clients are children under 5
- Six percent of clients are homeless
- 34 percent of households include at least one employed adult
- 22 percent of households report their main source of income is from a job
- 10 percent own the place where they live
- 44 percent receive SNAP/Food Stamp benefits

Demographic Breakdown

- 51 percent female
- 49 percent male
- 64 percent non-Hispanic Black
- 21 percent Latino or Hispanic
- 12 percent non-Hispanic White
Growing Power, Inc. – http://www.growingpower.org

Location

3333 S. Iron Street
Chicago, IL  60608
773.376.8882

Growing Power provides safe, affordable and healthy foods to communities. Since 1993, we have built community relationships, offered training and hands-on experiences to continue our mission. We are excited to be a national leader of the Good Food Movement.

Growing Power transforms communities by supporting people from diverse backgrounds and the environments in which they live through the development of Community Food Systems. These systems provide high-quality, safe, healthy, affordable food for all residents in the community. Growing Power develops Community Food Centers, as a key component of Community Food Systems, through training, active demonstration, outreach, and technical assistance.

Will Allen, our Chief Executive Officer believes, "If people can grow safe, healthy, affordable food, if they have access to land and clean water, this is transformative on every level in a community. I believe we cannot have healthy communities without a healthy food system."

Our goal is a simple one: to grow food, to grow minds, and to grow community.
Heartland Alliance - www.heartlandalliance.org

Location

208 S. LaSalle Street
Suite 1300
Chicago, IL 60604
312.660.1300

About

Heartland Alliance helps people living in poverty or danger improve their lives and realize their human rights. Through our diverse programs, we serve people in the toughest of circumstances and that are the hardest to reach, including survivors of violence, torture, and war and people living in extreme hardship or poverty.

We use our 120 years of expertise in the trenches providing solutions to societal problems to improve government policies and help other communities regionally and globally. Read more about our work:

Programs

Heartland Alliance's work spans across four key areas, providing comprehensive programs that help those most threatened by poverty or danger improve their lives:

- Housing - We build and advocate for safe, high-quality housing and supportive services for people experiencing homelessness, poverty, or chronic illness.

- Health Care - We work to ensure comprehensive health care—medical, dental, mental health, and substance use treatment-- is fully available to people experiencing poverty or trauma.

- Economic Opportunities - We help people threatened by poverty build the skills and gain the tools to improve their well-being and enjoy the success of reaching their goals.

- Legal Protections - We provide legal protection for people in danger, including refugees, vulnerable migrants, and others fleeing violent situations at home and abroad.
Hope for Chicago – www.hopeforchicago.org

Location

Suite 305  
53 W. Jackson Blvd.  
Chicago, IL 60604  
312.447.0976

Chicago is a city of 77 distinct neighborhoods - each with its own character, its own richness, and its own needs. Hope for Chicago seeks to be active in each neighborhood, extending a hand of mercy, justice and peace.

**Hope for Chicago’s Vision** is to extend the love of Jesus Christ to every neighborhood in Chicago.

**Hope for Chicago’s Mission** is to empower people to love and serve Chicago’s needy in response to Christ’s transforming work.

**Why We Serve**

We serve Chicago because of the gospel of Jesus Christ. In the Old Testament, God clearly calls his people to have concern and do well to those in need. In the New Testament, we see God, in the form of Jesus, actively caring for those in need - reaching out to those on the very fringes of society.

We believe that right beliefs (Orthodoxy) and right living (Orthopraxy) should be wedded together. Our belief about God should influence the way we live in the world. We believe that the God of Scripture is one who takes initiative. He “created”, “came down”, “called”, “chose”, and “caused us to be born again to a living hope.” Therefore, in response to his initiating work we are now to be initiators as well; people who take action by the power of the Holy Spirit. God has supplied everything we need to take bold, risk-taking steps for the good of others and glory of God in the city of Chicago.

We invite you to serve with us through any of our initiatives or partners.
HopeWorks Community Development Corporation - www.hopeworkschicago.org

Location
6414 S. Cottage Grove Avenue
Chicago, IL 60637
312.709.1381

Our mission is to empower our neighbors to become catalysts of and participants in a flourishing Southside Chicago community.

Woodlawn: Our Community

A fractured economic environment and complex individualized barriers limit the potential of many Woodlawn families. Unemployment and poverty drain our neighborhood and ravage our families and community.

Woodlawn is in need of holistic community transformation that reaches across generations and through the entire person and society physical, economic, social, systematic, familial, and individual.

Hope Works strives to address these issues of poverty and unemployment not only by finding and creating resources, but by equipping individuals to independently engage resources available to them.

We do this through one-on-one interactions that empower community members to reach for employment opportunities.
House Development Corporation – www.thafirehouse.com

Location
2111 Hamlin Avenue
Chicago, IL 60623
773.321.9303

Our Mission:
The House Development Corporation is a Chicago based organization whose mission is to showcase the North Lawndale area as a safe space for youth to demonstrate their artistic gifts, learn in community with people across the city, and become peacemakers within the city.

About Us:
The House Development Corporation is a 501(c)(3) organization founded in 2006 by Phil Jackson, CEO. The corporation bought an abandon Chicago Firehouse that was previously used by the Lawndale Fire Department. This property was selected by The House Development Corporation for its prime geographical location. Our location provides easy access for both Lawndale and Little Village students and young adults to attend our educational classes and community events.

The House Development Corporation has served as a safe haven for young people in the Chicago area for over a decade and has been coordinating various events and programs dedicated to youth, including an annual Hip Hop Revival Festival, which takes place in the Lawndale area of Chicago. Over the years, participation in our programs and events has consistently increased. This year we expect nearly 200 students to attend our educational classes over the summer. With the increase of youth participation, the ongoing process of business development, curriculum expansion, and the technological evolvement of the corporation, we need as much support as possible. Listed on the following page are the various avenues in which The House Development Corporation needs assistance.

Teachers/Mentors: The House Development Corporation will be offering several classes including dance, DJ’ing, technology, and visual arts. We need teachers and dance instructors to adequately execute these classes. Aside from teachers and instructors, we need mentors to be positive role models in the lives of the youth that we encounter.

Business Development: The House Development Corporation is in need of people who can develop a realistic and viable business plan, search for and write grant proposals, write newsletters, devise fundraising ideas, expand our donor database, and formulate feasible and unique outreach ideas.

Technology: The House Development Corporation needs a web designer who can update our websites, a videographer, and a mobile app developer.

Location

| 228 S. Wabash |
| Suite 800     |
| Chicago, Illinois 60604 |
| 312.332.7360  |

ICIRR is dedicated to promoting the rights of immigrants and refugees to full and equal participation in the civic, cultural, social, and political life of our diverse society.

Internship Areas

**Politics** – Our political department runs massive voter registration and turnout campaigns, trains immigrants to run for office, and helps move legislation. New Americans Democracy Project Internships fall under this category.

**Organizing** – Our organizing department trains and mobilizes immigrant communities to run issue campaigns at the county, state, and federal level. We are also building a Family Support Network to help provide emergency response to families in deportation.

**Policy** – Our policy team is constantly watching legislation coming down the pipe at all levels of government. They also produce a wide range of issue briefs – on everything from Secure Communities to English language learning to Census data.

**Immigrant Family Resource Program** – IFRP is a major state program that partners with over 40 local community organizations to provide basic support services – food stamps, health care, etc. – to immigrant communities in dozens of languages.

**New Americans Initiative and Neighbor-to-Neighbor** – NAI is our citizenship program (identifying and preparing Legal Permanent Residents to apply for citizenship), and N2N is a growing civic engagement program that connects volunteers to immigrant-serving organizations.

**Communications** – Our communications team does an excellent job of getting our work into mainstream and ethnic media. We also have an in-depth on-line advocacy effort that can always use interns to help manage our membership and database.

**Development** – Our development team plans fundraisers, writes grants, and helps devise our strategy for funding the future of the organization.

Location

100 W. Randolph Street
10th Floor
Intake Unit
Chicago, IL  60601
312.814.6200

About

The Department of Human Rights administers the Illinois Human Rights Act. The Human Rights Act ("Act") prohibits discrimination in Illinois with respect to employment, financial credit, public accommodations and real estate transactions on the bases of race, color, religion, sex (including sexual harassment), national origin, ancestry, military status, age (40 and over), order of protection status, marital status, sexual orientation (which includes gender-related identity), unfavorable military discharge and physical and mental disability. The Act also prohibits sexual harassment in education, discrimination because of citizenship status and arrest record in employment, and discrimination based on familial status in real estate transactions.

Mission

- To secure for all individuals within the State of Illinois freedom from unlawful discrimination, and;
- To establish and promote equal opportunity and affirmative action as the policy of this state for all its residents.

Vision Statement

We, the employees of the Illinois Department of Human Rights, believe that everyone has an inalienable right to live free from discrimination of any kind, in every aspect of life. We are dedicated to delivering quality service to the people of Illinois with integrity, honesty and respect.
Illinois Hunger Coalition – www.ilhunger.org

Location

205 W. Monroe Street  
Suit 310  
Chicago, IL 60606  
312.629.9580

The Illinois Hunger Coalition is primarily an advocacy organization that advises on policy and facilitates programs that help the hungry in Illinois. We operate the Hunger Hotline, which helps hungry people obtain the proper assistance they need.

Hunger Hotline: 1-800-359-2163

The Hunger Hotline will assist callers in the following areas:

- Referrals to food pantries throughout the state of Illinois
- Information about Food Stamps, Medicaid, Cash Assistance, and other income support programs
- Complete application for Food Stamps, Medicaid, KidCare and Cash Assistance

If a person is having problems with their food stamps, Link Card, Medical card, or you have not heard from the Illinois Department of Human Services regarding your application, please call the Hunger Hotline. When a person calls the Hunger Hotline, IHC will assess if you are eligible for other programs such as:

- WIC (Women, Infant & Children’s Program)
- School Breakfast
- Summer Food Service Program
- Child and Adult Care Food Program
- Food Stamps
- Kid Care
- Medicaid
Inspiration Corporation-Inspiration Kitchens - www.inspirationcorp.org

Location

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<tr>
<th>Inspiration Corporation Offices, Inspiration Café &amp; The Employment Project</th>
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<tbody>
<tr>
<td>4554 N. Broadway</td>
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<tr>
<td>Suite 207</td>
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<tr>
<td>Chicago, IL 60640</td>
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<td>773.878.0981</td>
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<th>Living Room Café</th>
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<td>806 E. 64th Street</td>
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<td>Chicago, IL 60637</td>
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Inspiration Kitchens is a food service training program providing skill-specific job training and employment placement in an atmosphere of dignity and respect to people facing barriers to self-sufficiency.

The 13-week training program prepares participants for careers in the hospitality industry through hands-on and classroom training. Curriculum includes basic culinary skills and concepts, reading and converting recipes, nutrition education, following and taking direction, teamwork, sanitation and safety, restaurant service, employment and life skills classes, and the ServSafe® city and state foodservice sanitation course.

Students get hands-on experience by training at one of our two social enterprise restaurants: Inspiration Kitchens – Uptown at 4715 N. Sheridan Road or Inspiration Kitchens–Garfield Park at 3504 W. Lake Street. There they work lunch, brunch and dinner shifts and learn a broad range of skills. The internship gives students real-life work experience and a reference for future employers. Once placed into employment, graduates are eligible for indefinite supportive services to ensure job retention and promote career advancement.
John Marshall Law School & Fair Housing Clinic - www.jmls.edu/fairhousing/clinic

Location

315 S. Plymouth Court
Chicago, IL 60604
312.427.2737

Background

John Marshall has a strong commitment to providing students with a practical legal education and to serving the community. The Clinic, a Qualified Fair Housing Organization, is an integral part of education at John Marshall. In 1985, John Marshall partnered with the Leadership Council for Metropolitan Open Communities to provide law students with externship experiences by working on fair housing cases in a clinical setting. In 1993, John Marshall transitioned the externships in house and established the Fair Housing Legal Clinic, staffed with full-time attorneys to train and educate law students how to represent victims of housing discrimination. At that time, the Clinic launched a comprehensive testing program designed to facilitate enforcement activities. The Clinic regularly conducts systemic and complaint-based for fair housing violations, and its program is a model for fair housing testing throughout the U.S.

The Clinic continues to strengthen partnerships with local fair housing agencies and organizations, as well as the U.S. Department of Housing and Urban Development and Chicago Human Rights Commission, and collaborates with the Illinois Department of Human Rights, a Fair Housing Assistant Program (FHAP) agency to combat the problem of housing discrimination. Staff and students regularly conduct outreach activities in the community in an effort to educate the public of their housing rights under federal, state, and local laws and regulations.

Internships

The Fair Housing Legal Clinic has a limited number of clinical internship positions available each semester. These competitive positions enable degree candidates to gain practical legal experience and bolster your resume at the same time.

In addition to learning the substance of fair housing law, the Clinic offers an opportunity to participate in federal court litigation and sometimes in state and administrative proceedings. You will learn how to investigate and prepare cases, interview clients, manage case files, and master the latest version of TimeMatters, a legal office case management and timekeeping software.
Latino Policy Forum – www.latinopolicyforum.org

Location
180 N. Michigan Avenue
Suite 1250
Chicago, IL 60601
312.376.1766

The Latino Policy Forum is the only organization in the Chicago area that facilitates the involvement of Latinos at all levels of public decision-making. The Forum strives to improve education outcomes, advocate for affordable housing, promote just immigration policies, and engage diverse sectors of the community. It does this by conducting analysis to inform, influence and lead, all with an understanding that advancing Latinos advances a shared future.

Mission
To build the power, influence, and leadership of the Latino community through collective action to transform public policies that ensure the well-being of our community and society as a whole.

Vision
The Latino Policy Forum envisions societal prosperity, unity, and equity in our nation and in the global community.

The Acuerdo model is central to the Latino Policy Forum’s work across all issues. Acuerdo is the Spanish word for ‘agreement’ or ‘accord.’ Acuerdo members are community members and leaders in their fields of expertise. These working groups have one very fundamental and important function: To ensure that information, policy, and advocacy on specific issues represent the Latino perspective and its community needs.
Lawndale Christian Development Corporation - www.lcdc.net

Location

<table>
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<tr>
<th>LCDC Administration Office</th>
<th>3843 W. Ogden Avenue</th>
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<tr>
<td></td>
<td>Chicago, IL 60623-2451</td>
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<td>773.762.8889</td>
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<tr>
<th>Lawndale Christian Residential Services (LCRS)</th>
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<tr>
<td>1859 S. Pulaski</td>
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<tr>
<td>Chicago, IL 60623</td>
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Mission

Lawndale Christian Development Corporation was established in 1987 by Lawndale Community Church to bring holistic revitalization to the lives and environments of Lawndale residents through economic empowerment, housing improvements, educational enrichments and community advocacy.

Vision

To be a developer and manager of community-enhancing residential and commercial properties; a partner for educational excellence; and a catalyst for community revitalization in the North Lawndale community.

- Economic Empowerment
- Housing
- Education
- Organizing
Lawndale Christian Health Center – www.lawndale.org

Location

3860 W. Ogden Avenue
Chicago, Illinois 60623
872.588.3000

The basic mission of Lawndale Christian Health Center is to provide primary health care services for the health center’s neighboring communities. Each year our staff of over 400 achieve that mission by providing over 192,000 visits of care. However, over time we have learned that our mission means different things to different people.

For the nearly 50% of our patients who have no insurance, LCHC is the place where health care services are still financially accessible. For community residents who are seeking jobs, LCHC is a place to secure employment. For students, LCHC is a place to receive training. For our peers, LCHC is a place to find ideas about providing health care for an underserved community. For each of our patients and friends, we hope that LCHC is a place where they experience our faith mission of “showing and sharing the love of Jesus Christ.”

Lawndale Christian Health center is accredited by the Joint Commission on Accreditation of Health Care Organizations (JCAHO), and is recognized as a Federally Qualified Health Center (FQHC) by the U.S. Department of Health and Human Services’ Bureau of Primary Health Care.

Mission

Our mission is to show and share the love of Jesus by promoting wellness and providing quality, affordable health care for Lawndale and the neighboring communities.

Values

Our values are an extension of the Christian Community Development philosophy, embodied by the words: Relocation, Reconciliation, Redistribution. Lawndale Christian Health Center was founded by Lawndale Community Church in 1984.
Lawndale Christian Legal Center – www.lclc.net

Location

1530 S. Hamlin Avenue
Chicago, IL 60623
773.762.6381

Purpose

LCLC is a Christian, charitable legal center that cares for the legal needs of the underserved and marginalized by representing individuals regardless of their ability to pay. We walk alongside our clients wholistically by meeting their legal needs with special care through the love of Jesus.

We develop good citizens and leaders by caring for North Lawndale youth who are involved in the juvenile or adult criminal courts. We offer zealous and competent criminal defense legal services, compassionate social health services, and faithful loving mentors who walk with our youth on their life’s path.

Mission

Our mission is to come alongside youth and young adults twenty-four years old and younger who live in North Lawndale and are involved in the juvenile and adult criminal courts. Through quality legal representation, compassionate social health services, and one-on-one mentoring, our mission is to help our youth and young adults become good citizens and leaders of our community.
Legal Assistance Foundation of Metropolitan Chicago - www.lafchicago.org

Location

120 S. LaSalle Street
Suite 900
Chicago, IL 60603
312.341.1070

At the Legal Assistance Foundation of Metropolitan Chicago we work together to provide high-quality civil legal services to low-income and disadvantaged people and communities. Through advocacy, education, collaboration and litigation we empower individuals, protect fundamental rights, strengthen communities, create opportunities and achieve justice.

In carrying out our mission, we treat all people with compassion and respect. LAF provides legal assistance to low-income residents of Cook County in civil cases only. We help individuals and families with problems in the areas listed below. LAF does not do criminal, traffic, personal injury cases or wills/estates.
Lydia Home Association – www.lydiahome.org

Locations

**Chicago Main Office**
4300 W. Irving Park Road
Chicago, IL 60641
773.653.2200

**Chicago Business Office**
4839 W. Irving Park Road
Chicago, IL 60641
773.794.3300

LYDIA provides HOPE, HEALING, and HOME to children in foster care.

**HOPE** is a future. Lydia empowers kids exposed to trauma to believe in a brighter tomorrow.

**HEALING** is the restoration of God-given dignity. Lydia provides an integrated, holistic approach to help children recover from the emotional, physical and/or sexual abuse they’ve endured.

**HOME** is finding a child’s forever family. For those who live at Lydia, home means a safe and nurturing environment for them to grow.

LYDIA Home Association is a Christian, non-profit organization that has been serving children in Chicago since 1916. Our mission is to strengthen families to care for children and to care for children when families cannot. Our programs are meant to both serve youth in care and be a blessing to our local community. Please see our programs page to learn more.

LYDIA Home Association was named after a woman in the Bible recorded in the book of Acts. The woman, Lydia, was a faithful, Godly woman who opened her home to those who needed shelter. (Acts 16:14-15)

Our programs include: a residential treatment center (home for abused and neglected children), foster care, Safe Families for Children, Families First, counseling centers, Urban Academy (non-traditional high schools in Chicago and Rockford), Learn & Care (preschool) and a graduate training program.
Marwen – www.marwen.org

Location

833 N. Orleans Street
Chicago, IL 60610
312.944.2418

Studio Programs

Studio Programs are at the core of Marwen’s mission. Courses take place in six state-of-the-art studios where students are challenged to excel through comprehensive, in-depth instruction in a wide range of media including painting, drawing, time-based media, photography, fashion and fiber, design arts, ceramics, printmaking, sculpture, and interdisciplinary. Marwen does not require students to have any prior art-making experience to participate in the after-school and weekend courses that take place weekly during four terms each year.

Marwen proudly exhibits student work created in the Studio Program at the end of each term, as well as special exhibitions highlighting the work of Marwen teaching artists and staff, and alumni as well as nationally and internationally recognized artists. Each show is celebrated with an exhibition opening open to the general public.

Internships

Throughout the year, Marwen hires unpaid interns to assist with various programmatic and administrative tasks. The goal of Marwen internships is two-fold: to benefit the intern by building skills and experience in the field of not-for-profit arts education, and to benefit Marwen through an influx of new and creative people.

Generally, Marwen offers internships in the following categories: development, finance, marketing, The Marwen Institute, special events, registration, studio programs, and technology programs.
McCormick Family Foundation – www.mccormickfoundation.org

Location

205 N. Michigan Ave.
Suite 4300
Chicago, IL 60601

The Robert R. McCormick Foundation is committed to fostering communities of educated, informed and engaged citizens. Through philanthropic programs, Cantigny Park and museums, the Foundation helps develop citizen leaders and works to make life better in our communities. The Foundation was established as a charitable trust in 1955, upon the death of Colonel Robert R. McCormick, the longtime editor and publisher of the *Chicago Tribune*. The Robert R. McCormick Foundation is one of the nation's largest foundations, with more than $1 billion in assets.

Programs

- Civics
- Communities Programs
- Education
- Journalism
- Veterans
Metropolitan Planning Council – www.metroplanning.org

Location

140 S. Dearborn Street
Suite 1400
Chicago, IL 60603
312.922.5616

The Metropolitan Planning Council (MPC) connects the dots — between regional needs, challenges, and solutions, and among the individuals and organizations with the power and capacity to guide the growth of the ever-changing Chicago metropolitan region.

Mission

Since 1934, the Metropolitan Planning Council (MPC) has been dedicated to shaping a more sustainable and prosperous greater Chicago region. As an independent, nonprofit, nonpartisan organization, MPC serves communities and residents by developing, promoting and implementing solutions for sound regional growth.

Agenda

Each year, the Metropolitan Planning Council (MPC) presents its 12-month agenda for researching, advocating and implementing policies that advance our mission to shape a more competitive and livable greater Chicago region. MPC’s policy agenda for 2013 focuses on these areas:

- Vibrant neighborhoods and a competitive regional economy
- Responsible, productive use of Chicago’s water assets
- A transportation network that serves people and the economy
- Innovative financing that unlocks regional growth
- Quality homes in attractive communities
Mission: USA/Bridge – www.missionusa.com

Location

P.O. Box 316
Forest Park, IL 60130
708.771.8807

About

Mission: USA uses a small, highly skilled staff to lead the intensive program. Our strategy is based on multiplication—teaching former inmates and gang members who have succeeded how to help others through the transition process. This technique has proven effective, because it provides a comfortable and culturally appropriate environment for newcomers.

Mission: USA ministers to young men and women inside the jails and on the streets after they are released. We are one of very few programs in the nation that can legitimately claim to do so.

Mission: USA also provides training and encouragement to churches and para-church organizations looking to use Mission: USA strategies in their own ministries.

Our program utilizes large group meetings and one-on-one counseling. Many of our initial contacts are made with gang members in prison who want to change their lives, but don't have any idea how to do it. We minister to them through visits, phone calls, and letters.
The People for Community Recovery – www.peopleforcommunityrecovery.org

Location

13330 S. Corliss
Chicago, IL 60827
773.840.4618

PCR’s mission is to enhance the quality of life of residents living in communities affected by pollution. PCR educates and advocates policy and programs in an effort to coordinate local residents on issues of the environment, health, housing, neighborhood safety, and economic equity.

Internship

PCR offers multiple internship positions for students of fundraising, public relations, program coordinating and more. Whether working directly in the communities or assisting with the operations of the organization, all PCR interns gain valuable experience working in a community-based, not-for-profit environment.

Environmental Programs

- **Environmental Training, Education and Awareness** is a partnership with the Coalition of Black Trade Unionist under the Community Action and Response to Environmental Toxic (CARET) Program to train residents in various environmental aspects to empower them become more knowledgable and marketable in the environmental field.

- **Environmental Careers Exploration** for Youth is a program designed to engage youth in the awareness of environmental careers. The purpose of this program is to teach youth about green industry technology and services, indoor/outdoor air quality and environmental hazards (such as lead, asbestos, carbon monoxide, and radon gas), mold sampling, and general health effects of exposure including identification, treatment and abatement methods.
Nearly twenty years ago, neighbors in Chicago’s Pilsen community began talking with new urgency about the blight, violence, and neglect they saw on their blocks.

Six of the community’s parishes helped residents turn the talking into action when they joined together and each contributed $5,000 in seed money to start a community organization to address these infecting problems – and The Resurrection Project, starting with one employee and a community full of concerns, was born.

Now two decades later, TRP has turned that initial $30,000 into over $200 million in community investment in the form of homes for ownership, rental housing, and community facilities (including 2 child care centers) in its target neighborhoods of Pilsen, Little Village, and Back of the Yards.

Our mission is to build relationships and challenge people to act on their faith and values to create healthy communities through organizing, education and community development.

Our Initiatives:

- Affordable Housing
- Community & Culture
- Economic Revitalization
- Education
- Financial Services
- Health & Safety
- Immigration
- Leadership Development & Civic Engagement
- New Communities Program
For over 40 years, the Shriver Center has improved lives through the development of innovative and effective programs and policies that advance justice and opportunity. Here is a list of some our recent accomplishments.

- **Ensuring a safety net for poor families.** The Shriver Center led a successful effort to greatly expand access to Illinois' Temporary Aid to Needy Families cash assistance program. This model legislation changed eligibility rules and front-end practices, making the program more responsive to increased need created by the recession.

- **Helping homeowners to avoid foreclosure.** We advanced legislation to ensure that homeowners at risk of foreclosure have a real chance to use loan modification programs before losing their homes. We also advanced laws to protect tenants living in foreclosed properties so that they have crucial foreclosure information, adequate time to move, and access to their security deposits.

- **Improving access to health care.** We conceived, carried through, and continue to protect the FamilyCare campaign, which expanded Illinois residents' eligibility for Medicaid and provided health care coverage for 400,000 working parents.

- **Protecting victims of domestic violence.** We created the Safe Homes Initiative, which protects the housing rights of survivors of domestic violence, dating violence, sexual assault, and stalking. Through this initiative, laws were changed to protect survivors from threatened evictions and to allow survivors to end rental leases early when threatened with violence.

- **Building the capacity of the nation's equal justice providers.** The Shriver Center has shared legal strategies and best practices in 400+ issues of *Clearinghouse Review: Journal of Poverty Law and Policy* and trained thousands of legal aid advocates nationwide. Collectively, our communications and training programs provide the full range of tools that advocates need to ensure justice for their clients.
South Asian American Policy & Research Institute – www.saapri.org

Location

4753 N. Broadway Street
Suite 502
Chicago, Illinois 60640
773.373.9750

SAAPRI was created to fill a critical information gap, educate the public on issues of importance to South Asian Americans, and provide community organizations the tools needed to prioritize their services, help them partner with other groups, and use their resources in the most effective manner.

Since its inception, SAAPRI has:

- Published a major report on census data (the first of its kind to bring all South Asian groups under one inclusive umbrella)
- Conducted a study on barriers to health access for Asian Americans
- Collected oral histories of pioneering South Asian immigrants
- Developed an economic revitalization plan for a troubled neighborhood

In keeping with its spirit of public engagement, SAAPRI regularly collaborates with other ethnic and mainstream organizations, and holds community events to gather input and disseminate information. Its diverse projects provide opportunities for student interns and scholars to get involved with communities at the grass-roots level.

SAAPRI’s target population consists of community organizations, activists, policy makers, students, educators, researchers, and members of the general public who want to know about South Asian Americans and are interested in improving their lives.
St. Martin de Porres House of Hope - www.smdp-hoh.org

Location
6423 South Woodlawn Avenue
Chicago, IL 60637-3817
(773) 643-5843

Mission:
The mission of St. Martin de Porres House of Hope is to provide a safe and healing community for homeless women and their children to recover from substance abuse addiction, trauma and mental illness.

Our vision is to eradicate the effects of homelessness and drug addiction on women and their children living in inner city neighborhoods in Chicago.

Our program provides a wide range of recovery, prevention and education services to female substance abusers and their children. The central goal of all programs is to teach homeless drug-addicted women to accept life on its own terms without the use of drugs and alcohol, thereby enhancing their chances of becoming self-sufficient, law abiding and productive members of society.
Streetwise – www.streetwise.org

Location

4554 N. Broadway Street
Chicago, IL 60640
773.334.6600

Vision

StreetWise will provide Chicagoans in need with, “a hand up, not a handout.” To this end, StreetWise will assure that, by giving any person who is willing to work a stable foundation from which they can move themself out of crisis, no one will find it necessary to beg in order to survive. StreetWise exists so panhandling doesn’t have to!

StreetWise, Inc. is a social enterprise designed to help the homeless and those at risk of homelessness out of poverty. The organization accomplishes its mission in two ways: first, StreetWise provides its clients an array of social services, with a particular focus on employment training and housing support; second, by publishing a weekly magazine that is bought wholesale by the agency’s vendors and then resold by them for a profit. The StreetWise model combines this opportunity for gainful self-employment with supportive social services to assist vendors on the road to financial self-sufficiency. Since its founding in 1992, more than 9,000 vendors have benefited from the income, training and social service supports provided by StreetWise. In 2011, the agency expects to serve approximately 400 impoverished men and women.

Currently, StreetWise offers three different internships. These are unpaid positions that students may apply for, though it is not required that you take the internship for class credit. An internship with StreetWise allows students a great deal of hands-on experience that is rare and valuable. We hope you will be interested!

- JOURNALISM/EDITORIAL INTERNSHIP
- DIGITAL MARKETING INTERNSHIP
- PUBLIC RELATIONS/MARKETING INTERNSHIP
Substance abuse that has led to physical and psychological dependency on the drug can be defined as addiction. Over 23 million Americans struggle with addiction. Unfortunately, fewer than 10% receive treatment. Understanding that addiction is a treatable illness is an important step in promoting your belief that long-term recovery is possible.

At Sundance Methadone Treatment Center, located in Chicago, IL, we are committed to your total recovery. Together we will address issues at the core of your addiction, educating you on addiction as illness and the steps and treatment options available that will help you take back control of your life.

The staff at the Sundance Methadone Treatment Center understands the difficulties our patients face living with addiction and the challenges they will face with recovery. We are here to help you address these challenges with the professionalism and the care you deserve, without prejudice and judgment. Recovery is a process and it takes time. We will be here for you every step until you are walking in a new direction, one that is full of life and free of addiction.
Sunshine Gospel Ministries – www.sunshinegospel.org

Location

P.O. Box 377939
500 E. 61st St.
Chicago, IL 60637
773.904.9800

Mission

Sunshine Gospel Ministries exists to seek renewal in the city through ministries of discipleship, mercy, and justice. We do this through building relationships, teaching and mentoring, developing life skills, care and advocacy in our community.

Vision

- 500 kids growing in Christ and getting through college
- 1500 annual Bridge Builders
- 200 jobs on 61st street

Each of Sunshine’s ministries address an aspect of our overall mission to see our community members thrive within their families, churches, and neighborhoods.

Our Youth Outreach programs provide students with constructive activities after school and during the weekends. Our youth programming includes tutoring, Bible studies, discipleship training, and a monthly hip-hop worship service. Within these programs, young people are also able to participate in retreats, special recreational outings, college visits, and summer residential camping.

Our business incubator program, called Sunshine Enterprises, includes a Community Technology Center, which offers our neighbors access to computers and Internet free of charge, as well as low cost access to print, copy and fax services. In 2012-13 SE will add meeting and office space available to local entrepreneurs, as well as business development training and coaching. Our goal is to see small businesses in our community grow and employ more people.

Our Bridge Builders program seeks to make suburban and rural churches aware of God’s work in urban centers. Student and adult participants are given the opportunity to listen, learn, and serve within Chicago in a unique and challenging way.
The Field School – thefieldschool.org

Location

931 Lake Street
Oak Park, IL 60301
708.434.5811

Mission
The Field School is a multiracial, classical school launching in the fall of 2017 on the west side of Chicago. The school intentionally draws students from all backgrounds together in a rigorous, soul-enriching, Christ-centered community; half of each classes’ seats are reserved for students from low-income backgrounds. The Field School seeks to help students grow intellectually, socially and spiritually, deepening their passion for lifelong learning, selfless service, as well as their desire for lasting relationships amid diverse community.

Model
The Field School has an informal partnership with The Oaks Academy, a classical, Christ-centered elementary school in Indianapolis that is 40% low-income students and in 2015 was the highest-performing school in Indiana on the state-mandated standardized test. The *Indianapolis Star*, *Ebony Magazine*, and *The Urban News Service* have profiled the school.

Internships at The Field School
The vision for internships at The Field School is to develop an intern’s professional competence, leadership experience, and vision for whole-person formation in a diverse environment. Interns are provided a $1,000 stipend. A variety of internships are available, ranging in focus from child counseling, to educational theory and practice, to non-profit administration and development. Interns can expect a dynamic, goal-oriented environment, a culture of thoughtful discussion and reflection, and a warm, diverse community spirit that dignifies each member. Applicants will be evaluated for acceptance based on their career objectives, prior experience, and the needs of The Field School.
TASC (Treatment Alternatives for Safe Communities) is a not-for-profit organization that provides behavioral health recovery management services for individuals with substance abuse and mental health disorders. Through a specialized system of clinical case management, TASC initiates and motivates positive behavior change and long-term recovery for individuals in Illinois' criminal justice, corrections, juvenile justice, child welfare, and other public systems.

TASC provides direct services, designs model programs and builds collaborative networks between public systems and community-based human service providers. TASC's purpose is to see that underserved populations gain access to the services they need for health and self-sufficiency, while also ensuring that public and private resources are used most efficiently.

TASC Programs

TASC works with state administrative bodies, public systems, and community-based agencies across Illinois to deliver comprehensive recovery management services to individuals with substance abuse and mental health disorders. TASC's services also address related issues such as criminal and delinquent behavior, under-employment, housing, and under-education. TASC's services are guided by core clinical values that support positive behavior change.

TASC:

- provides services that help individuals use their own strengths to find solutions to life problems
- recognizes that addiction is a chronic illness that can be treated, and that recovery can be managed
- motivates and engages clients in the recovery process
- respects all individuals with whom TASC works
- focuses on successful outcomes with a recognition that lasting behavior change is incremental and takes time.

700 S. Clinton Street
Chicago, IL 60607
855.827.2444
Thresholds – www.thresholds.org

Location
4101 N. Ravenswood Ave.
Chicago, IL 60613
773.572.5500

About Thresholds

Thresholds is the largest and oldest provider of mental health services in Illinois, providing healthcare, housing, and hope for thousands of people with mental illness in Illinois. Through research, employment, advocacy, care, and housing, Thresholds assists and inspires people with mental illness to reclaim their lives. We focus on recovery from mental illness through the routine use of evidence-based practices and innovative, effective models of care.

Thresholds is an industry leader in the areas of affordable housing for people with mental illness, evidence-based supported employment, wellness management and recovery, assertive community treatment, integrated dual disorders treatment, physical healthcare (in partnership with the University of Illinois at Chicago College of Nursing), and psychiatric research and training (in partnership with the Dartmouth Medical School Psychiatric Research Center).

About Working at Thresholds

Thresholds is one of Chicago's most elite social service agencies, serving persons with severe and persistent mental illness. As the state's largest and oldest provider of community behavioral healthcare, Thresholds enjoys a unique distinction as a national and world leader in psychosocial rehabilitation. Recognized with achievement awards from the American Psychiatric Association, the Substance Abuse and Mental Health Services Administration, the U.S. Psychiatric Rehabilitation Association, the National Alliance on Mental Illness and Chicago's 101 Best and Brightest Companies to work for from 2006-2011, Thresholds is unparalleled in its focus on recovery from mental illness through the routine use of evidence-based practices and innovative, effective models of care.
Traffick Free – www.traffickfree.org

Mission

Traffick Free is a faith-based organization that seeks to provide the greater metropolitan area of Chicago with tools and sustainable programs to combat human trafficking and transform the lives of victims, perpetrators and communities.

Vision

Traffick Free will mobilize the Chicagoland community to become a place where human trafficking is unacceptable and survivors have available resources for immediate and holistic needs.

About

We are writers and waiters; attorneys and activists; educators and event planners; designers and doctors; musicians and managers. We are ordinary people who are volunteering our talents and our time to end to human trafficking in Chicago, and eventually throughout the world.

Ironically, human trafficking frustrates definition by appearing in countless forms, but ultimately, it is all acts related to the recruitment, transport, sale or purchase of people through force, fraud, or coercion for the purpose of economic exploitation.

Human beings are not commodities. We are not disposable. Our worth cannot be affixed to a price, and any act that does so must not be tolerated.

Yet, not only is it tolerated, but human trafficking is the fastest growing criminal industry in the world; it is second most profitable after drug smuggling, and equal with illegal arms transactions. It thrives because it is invisible - subversive - and this will continue as long as most people fail to realize that it is happening all around them.

Therefore, it is our purpose to first create awareness of human trafficking, and then to take tangible and active steps on all levels to see to its end. As citizens, we may not have all the answers, but we believe we are part of the solution. We act as a catalyst, igniting a synergistic movement by combining resources, skills and expertise to end the demand for trafficking and free those enslaved.

You don’t have to be a social worker or federal agent to make a difference. All you have to do is care that there are human beings who are not free, and be willing to take action on their behalf.

Welcome to a new world - one that is Traffick Free.
Urban Gateways – www.urbangateways.org

Location

100 S. State Street  
Floor 4  
Chicago, IL 60603  
312.922.0440

What We Do

Urban Gateways delivers high-quality arts programs led by trained and experienced professional artists in music, dance, theater, literary arts, visual arts, and digital media to engage youth in grades pre-K through 12, their teachers, families, and communities. Urban Gateways teaching artists collaborate with schoolteachers, administrators, and art specialists to develop and deliver engaging, integrated curricula for all types of learners.

Programs include:

- Artist Residencies
- Touring Performances (Assemblies)
- Family & Community Workshops
- Professional Development for Educators

Internships

- Evaluation Internship
- Marketing & Communications Internship
- Program Intern
- Program Sales Intern
- Documentation Intern
Urban Youth and Family Outreach - Restoration through Proclamation
http://www.urban7.org/

**Location**

672 W Marquette Rd
Chicago, IL 60621
312.905.4290

“We are a strategically small organization that has been serving the Englewood community on the south side of Chicago for over 30 years. We have intentionally built relationships with the people our society has most neglected and despised with the goal of restoring them to their communities of family, church, and neighbors. We do this through Bible studies, mentorship, discipleship, teaching trades, and other programs while purposefully focusing on developing these relationships. We are a 501(c)(3) organization funded by individuals, churches, and businesses who want to see the lost in Chicago redeemed.”

**Vision**

A redeemed community.

**Mission**

To restore our communities in Englewood, Chicago by proclaiming Christ, training in godliness, and empowering the vulnerable.

For more information email: info@urban7.org
Preferred US Internship Sites

World Relief – www.worldrelief.org/chicago

Location

3507 W. Lawrence Avenue
Suite 208
Chicago, Illinois  60625
773.583.9191

Established in 1980, World Relief-Chicago (WR-C) has helped resettle over 15,000 refugees from Africa, Central America, Eastern Europe, the Middle East, Southern Asia, and the former Soviet Union.

WR-C has a staff of 32 members who are fluent in 10 languages and originate from countries all around the world. The world of our team is augmented by the invaluable efforts of volunteers, students and interns. WR-C proudly and wholeheartedly assists refugees and immigrants on their journey to become fully integrated, self-sufficient and productive members of the Chicagoland community.

WR-C provides wrap-around, holistic services to refugees and immigrants. WR-C’s resettlement program includes comprehensive resettlement, case management and employment services to refugees arriving in Chicago. Immigration legal Services and citizenship assistance is available to both immigrants and refugees. WR-C also offers adult English as a Second Language (ESL) classes, in-home English tutoring, as well as a wide range of youth and senior programming.

Services and Opportunities

- **Refugee Resettlement and Employment** - Refugee resettlement services at World Relief-Chicago begin as soon as refugee families step off the plane.
- **Immigrant Legal Services**- Helping Immigrants make America home since 1987
- **Education Programs** - World Relief-Chicago provides intensive, life skills English language classes for newly arrived refugees and immigrants
- **Youth Services** - World Relief-Chicago’s Youth Services Department strives to provide refugee children and teens with the support and resources they need as they build new lives in Chicago.

Location

5001 W. Harrison Street
Chicago, IL 60644
773.921.3900

World Vision helps distressed communities in Chicago and the Chicagoland area to build thriving neighborhoods that have the resources young people need to reach their full potential.

We do this by:

- Empowering children and youth through our Youth Empowerment Program
- Equipping child-focused organizations through our training resources
- Engaging and supporting the community by assessing challenges, assisting with capacity development, providing Humanitarian Emergency Assistance (HEA), and giving prayer support.
- Providing organizations with products such as building materials, personal care supplies, and clothing to strengthen and support their ability to respond to the challenges local children and families face through the Storehouse
- Aiding schools in high-need, low-resourced neighborhoods to maximize their impact and effectiveness by providing classroom supplies through our Teacher Resource Center