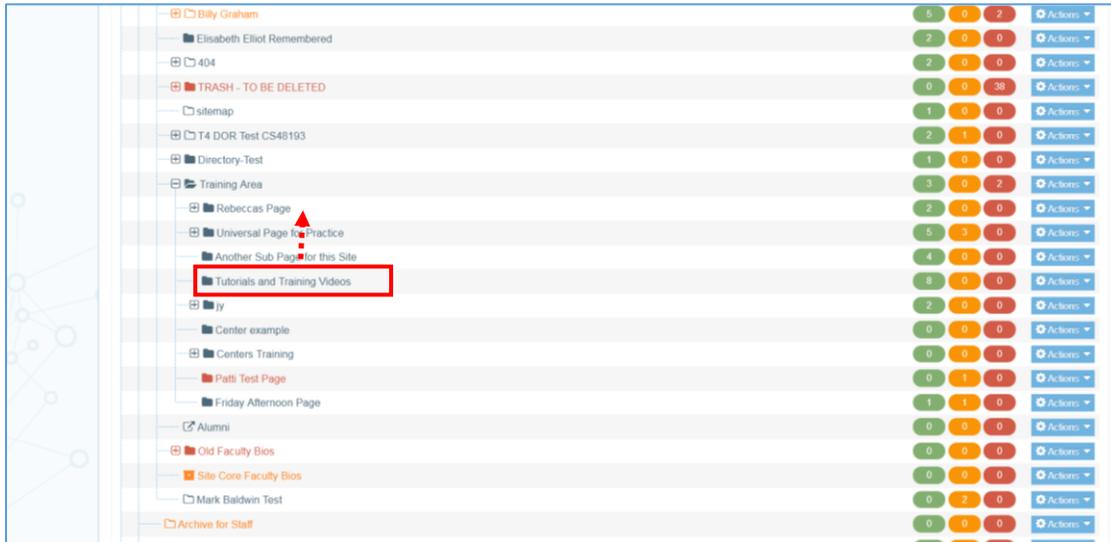


Rearranging the order of sections (pages) in a branch of the site

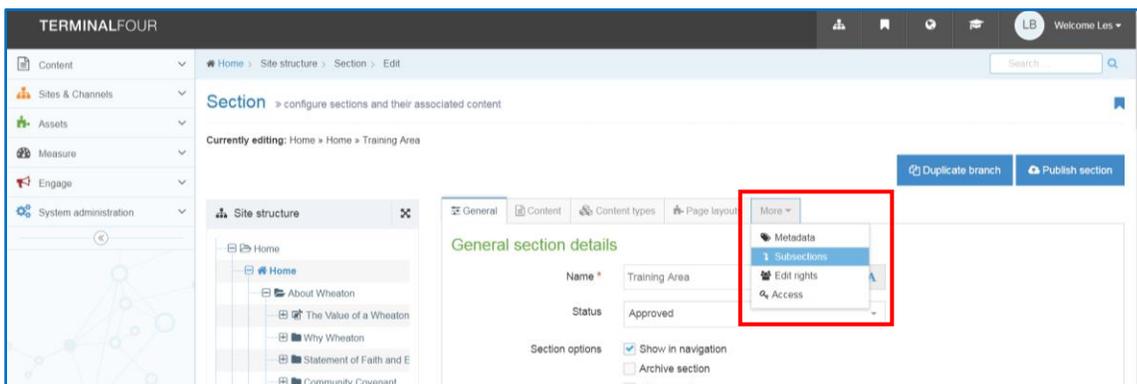
In this example we want the section (page) called “Tutorials and Training Videos” to be the first subsection under the section (page) “Training Area”



We would go to the Actions button for Training Area, and select “Edit Section” from the pull-down menu.



At the next screen, click on the “More” tab and then select “Subsections” from the menu



Move the “Tutorials and Training Videos” content module to the desired position using the cross-shaped ‘handle’ on the left.

The screenshot shows a CMS interface with a sidebar on the left and a main content area. The sidebar contains a tree view of site sections. The main content area displays a table of content modules. The 'Tutorials and Training Videos' module is highlighted with a red box. A red arrow points from the 'Save changes' button at the bottom right back to the text instruction.

Order	Name	Last modified	Actions
+	Tutorials and Training Videos	September 7, 2017 3:56 PM	Actions ↑
+	Universal Page Practice	July 31, 2017 11:07 AM	Actions ↑
+	Rebeccas Page	September 13, 2017 12:41 PM	Actions ↑
+	Another Sub Page for this Site	August 2, 2017 4:45 PM	Actions ↑
+	JY	October 4, 2017 10:35 AM	Actions ↑
+	Center example	October 17, 2017 10:56 AM	Actions ↑
+	Centers Training	October 18, 2017 4:09 PM	Actions ↑
+	Patti Test Page	October 19, 2017 3:04 PM	Actions ↑
+	Friday Afternoon Page	October 27, 2017 3:00 PM	Actions ↑

Then click “Save Changes”