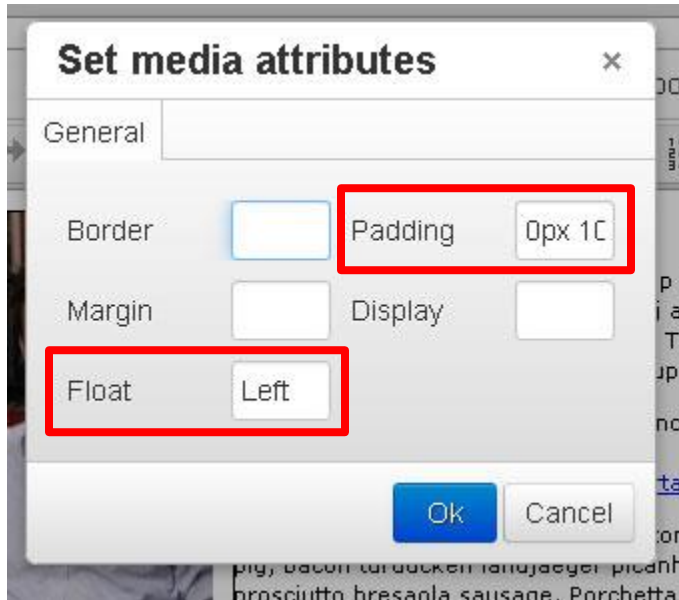


Making Text “Flow” Around an Image

After placing the image where you want it (we recommend inserting your cursor at the beginning of the paragraph)...

The double-click on the image.

You will see the following dialog box:



For padding (margin around the image) type or paste in “0px 20px 0px 0px” which gives padding of 20 pixels on the right side of the image and no padding on the top, bottom, and left edges of the image.

Float is the placement justified to the left edge or right edge. I recommend always using float left. You will need to type the word “Left” into the slot. There is no pull-down menu.

Click OK and then Save Changes (or Save and Approve if you’re ready to go live.)