

Wheaton College

APPLICATION FOR DEGREE – BACHELOR’S DEGREE

Fill out the information requested and return this form to the Registrar’s Office.

This application must be filed by: Two semesters prior to graduation

Name _____ CPO _____ Student # _____

Degree (circle one) BA BS BME BM Major(s) _____

Special track or concentration within your major: _____

Music Majors: Primary Instrument _____

Minor(s) _____

Certificate(s) _____

Are you planning to obtain a secondary teaching certificate? Yes No

Year of catalog you are using to meet requirements (e.g. 2015-16): _____

(Unless you are a transfer student, you must have been enrolled at Wheaton during catalog year selected.
Transfer students are allowed to use catalog one year prior to entry at Wheaton.)

Participation in a Wheaton sponsored (or approved) off-campus program for credit – check all that apply

Summer or semester program Internship HNGR Urban CCCU/consortium IIT
 Other _____ No Participation

Participation in a Wheaton sponsored (or approved) non-credit off-campus program – check all that apply

CSC Sport Ministry SMP YHM Breakaway
 Other schools sponsored off-campus program _____ No Participation

Date of anticipated graduation:

Please check one and fill in year December _____ May _____ Summer (August) _____

Do you plan to participate in May Commencement? Yes - Ceremony: May _____ fill in year No

Height _____ Weight _____ Sex: Male Female

Name as you want it on your diploma _____

(This will also appear on the Commencement program)

If your name (first, middle, or last) has an unusual pronunciation, give a phonetic or rhyming pronunciation (e.g. ‘Rouse’ rhymes with house, ‘Fahs’ rhymes with Oz, ‘Bleinroth’ is pronounced like Bline-rote).

Home city and state for commencement program _____

Diploma mailing address _____

Signature _____ Date _____

If you change ANY information after filing this form, you MUST notify the Senior Records Analyst in the Registrar’s Office

Student – Also Complete Other Side of This Form

Registrar’s Office Use:

STUDENT – Indicate your planned course schedule(s) for the remainder of our degree program.

USE PENCIL ON THIS SIDE

Current Schedule for _____ semester:

Dept.	No.	Hours	Title	Instructor

Total hours _____ Total upper division hours _____

Tentative Schedule for _____ semester:

Dept.	No.	Hours	Title	Instructor

Total hours _____ Total upper division hours _____

Tentative Schedule for _____ semester:

Dept.	No.	Hours	Title	Instructor

Total hours _____ Total upper division hours _____

Tentative Schedule for summer of _____:

Dept.	No.	Hours	Title	Instructor

Total hours _____ Total upper division hours _____

Do you plan to transfer **additional** credits from another college? (not already on your transcript)

Yes No

If yes, give name of college, name of course(s) and number of credit hours.

Wheaton College

Participation in Undergraduate Commencement

Explanation of Policy

There is a difference in the terms graduation and commencement. A student graduates when all degree requirements have been met. (An Application for Degree must be filed with the Registrar's Office by the beginning of the student's senior year.) Wheaton College has three official graduation dates during each academic year – the end of Fall semester, the end of Spring semester, and the end of summer.

Commencement is a public event for recognizing and celebrating graduating students. Wheaton College's policy on participation in its annual May commencement states "A student who completes degree requirements in December, May, or summer may participate in the annual May commencement..." Completion of degree requirements means that a student:

1. Will have completed at least 124 credit hours. A total of 36 credit hours must be earned in upper division courses, and at least 30 of the last 60 credit hours and at least 12 of the last 20 credit hours must be earned at Wheaton College. At least 48 of these 124 credit hours must be satisfactorily completed from Wheaton College;
2. Will have maintained a 2.00 grade point average;
3. Will have satisfactorily completed requirements for at least one major; and
4. Will have completed all general education requirements.

Students who will be completing degree requirements during the summer must be registered for the appropriate courses *prior* to the commencement ceremony as confirmed by the Registrar's Office. With the policy, it is assumed that a student will receive, or will be eligible to receive, a diploma no later than August of the academic year of commencement participation.

Some students will be allowed to participate in commencement without having completed all of the above criteria. The exceptions are:

1. Elementary education, secondary education, or music education students who have completed everything except the student teaching semester;
2. Liberal arts engineering students who have completed 30 semester credits of the engineering program at IIT or one year at other engineering schools;
3. Liberal arts nursing students who have completed one year of the nursing program from a nursing school; and
4. Students who are registered to complete one graduation requirement during the following fall semester on Wheaton's campus.

Liberal arts engineering and nursing students are not eligible to participate in commencement after 8 semesters of enrollment if the above criteria for Wheaton requirements are not completely met.

*Students who do not meet the stated criteria will not be permitted to participate in commencement. While requests for an exception to the stated criteria may be submitted by a student, such exceptions are rarely approved and only for very unusual and extenuating circumstances. **The Request to Participate in Commencement form must be submitted to the Registrar's Office by March 1.** All requests will be reviewed by the Provost's Office.*