



**Tutorial Application  
Undergraduate**

Student \_\_\_\_\_  
Last First MI

Student ID \_\_\_\_\_ Class: Fr So Jr Sr Special

Will you be completing work while residing outside the U.S.? Yes No

If yes, list country(ies) \_\_\_\_\_

Wheaton courses that are offered in the college catalog can be taken on a self-paced basis, with department approval. Tutorials should follow the same syllabus and coursework as the normal class, with slight adjustment for assignments such as group projects. Regular meetings with the instructor are expected over the course of the term. Tutorials can be requested when a needed course is not being taught again prior to the student's anticipated graduation date, or a needed course is offered at a time that conflicts with another required course. A request for a tutorial may be approved or denied by an instructor and/or a department chair. Lab science tutorials are only allowed in a term when the course is being offered due to lab material and set-up logistics. Tutorials must adhere to normal add/drop deadlines.

**If any portion of the Tutorial is to be completed while outside of the United States, the student is required to complete the GoGlobal process with the GPS office prior to registering.**

DEPT \_\_\_\_\_ Course # \_\_\_\_\_ # of Credits \_\_\_\_\_ Semester Year \_\_\_\_\_

Schooling access for another course required? Yes No

If yes, please provide CRN of course for which access is needed \_\_\_\_\_

**Approvals:**

Instructor's Name (print) \_\_\_\_\_

Instructor Signature \_\_\_\_\_ Date \_\_\_\_\_

Dept. Chair Signature \_\_\_\_\_ Date \_\_\_\_\_

Student Signature \_\_\_\_\_ Date \_\_\_\_\_