

REQUEST TO TAKE A COURSE PASS/FAIL

Name _____ Student # _____ Date _____

Major _____ Class (circle): Jr. Sr. Grad

COURSE: _____ Term (circle): Fall Spring Summer 20____

CRN	Dept.	Course #	Section	Title	Credits	Instructor
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The Pass/Fail option is available for juniors and seniors for ELECTIVE courses only. Graduate students can choose the pass/fail option for courses that are NOT used toward their degree. Pass/Fail is not allowed for courses in a student's major, minor, general education, certificate, or teacher certification requirements.

- This request must be filed by the end of the 12th week for a semester course or the 5th week for a quad course. See the Registrar's office for exact deadlines.
- To receive a "P" grade, undergraduate students must receive a C- or better. Potential grades are P, D or F for undergrads.
- To receive a "P" grade, graduate students must receive a B- or better. Potential grades are P or F for grad students.
- Max of 4 hrs pass/fail per semester.
- Total elective pass/fail courses may not exceed 16 hrs for undergraduate students.

Registrar's Office:

Date Filed _____ Senior Records _____ Date Changed in Computer _____

