

In order to be registered for this Independent Study/Research you must obtain all required signatures and turn this form in to the Registrar's Office. This form is due no later than the official last day to add a class for the semester you are taking the IS/IR.

DIRECTIONS FOR COMPLETING APPLICATIONS FOR INDEPENDENT STUDY/RESEARCH (IS/IR)

On or before the deadline to add full-semester courses:

1. Complete all spaces on the front side of this application--leave no blanks. Be sure to enter the proper department and level for the IS/IR. An independent study/research course may carry 1-4 credits* depending on department limitation and is registered for the full term. All IS/IR courses are letter graded.
2. When the signatures of the instructor and the department chair/program director have been obtained, submit the application to the Registrar's Office. Make a copy for your own records before turning in this form. The Registrar's Office will add the course only after this form has been submitted and approved. **If you are not registered by the end of the full-semester add period, you will need to petition to add the course and, if approved, will be charged a late fee of up to \$75.**
3. **Please note:** The student must have some prior course work or other background learning relevant to the proposed independent project. First-year students may not take IS/IR courses.
4. IS/IR cannot fulfill a General Education Requirement. See department chair/program director/advisor for information about how the IS/IR will apply towards a major, minor or certificate.
5. The academic expectation is that for each credit of IS/IR registered the student will spend 3-4 hours per week engaging the material (reading, writing, researching, lab time, consulting with instructor, etc.), resulting in approximately 45-60 hours of work for a 4 credit course.
6. IS/IR to be carried out in a term the student is overseas requires the student to complete the GoGlobal process with the GEL Office in order to register.

* An Academic Petition is required to request a B-Quad only IS/IR (1-2 credits only).

SIGNATURE REQUIRED BELOW:

I have read the requirements for Independent Study or Independent Research and understand and agree to the conditions and guidelines outlined on this form and other conditions pertaining to this application as stated in the catalog.

Student's Signature

Date

Before turning this form in to the Registrar's Office, please make a copy for yourself and your supervisor. Thank you!