



INDEPENDENT STUDY/ RESEARCH APPLICATION

Student Name _____ Student ID _____ Class _____

Will you be residing outside the U.S. while completing this course?

If “Yes,” list country: _____ (See guideline 7 on back of form)

Major(s) _____

Minor/Certificate _____ Advisor _____
(If IS/IR is being applied to the minor/certificate)

DEPARTMENT: _____ **495** Credits _____ Semester _____ Year _____

Study Title _____
(30 Characters Max)

Major goals of this course:

Previous preparation for this course (list specific courses taken): (See guideline 4 on page 2)

Is Schoology access for another course required? _____ CRN of course needed _____

Obtain the required signatures in the order listed below:

IS/IR Supervisor _____ Signature _____
(Printed)

Dept. Chair/Interdisciplinary Prgm Dir. _____ Date _____

STUDENT SIGNATURE REQUIRED at bottom of page 2.

Please Read Carefully:

In order to be registered for this Independent Study/Research you **must** obtain all required signatures and turn this form in to the Registrar's Office at registrar@wheaton.edu. This form is due no later than the official last day to add a class for the semester you are taking the IS/IR. See registration deadlines on the [Registrar's Calendar](#).

On or before the deadline to add full-semester courses:

1. Complete all the form above. Be sure to enter the proper department (e.g., CHEM 495) for the IS/IR. An independent Study/Research course may carry 1-8 credits depending on department limitation and is registered for the full term. All IS/IR courses are letter graded.
2. When the signatures of the instructor and the department chair/program director have been obtained, submit the application to the Registrar's Office. Make a copy for your own records before turning in this form. The Registrar's Office will add the course only after this form has been submitted and approved.
3. If this form is not submitted by the end of the **full-semester add period**, you will need to petition to add the course and, if approved, will be charged a late fee of up to \$75.
4. Please note: The student must have some prior course work or other background learning relevant to the proposed independent project. First-year students cannot take IS/IR courses.
5. IS/IR cannot fulfill a General Education Requirement. See department chair/program director/advisor for information about how the IS/IR will apply towards a major, minor or certificate.
6. The academic expectation is that for each credit of IS/IR registered the student will spend 3-4 hours per week engaging the material (reading, writing, researching, lab time, consulting with instructor, etc.), resulting in approximately 45-60 hours of work per credit hour.
7. IS/IR to be carried out in a term the student is overseas requires the student to complete the [GoGlobal](#) process with the GPS Office in order to register.

SIGNATURE REQUIRED BELOW:

I have read the requirements for the Independent Study or Independent Research and understand and agree to the conditions and guidelines outlined on this form and other conditions pertaining to this application as stated in the catalog.

Student's Signature _____ Date _____

Registrar's Office

Office Signature _____ CRN _____ Date Added _____