

Wheaton College Graduate School

REQUEST TO TRANSFER CREDITS FOR MA PROGRAMS

NAME _____ STUDENT NUMBER _____

CPO _____ LOCAL PHONE _____

DEPARTMENT _____

Transfer Course(s) taken at: _____
Name of Graduate School

Course(s) requesting transfer to Wheaton Graduate School:

<u>Department</u>	<u>Course #</u>	<u>Grade</u>	<u>Credit Hours</u>	<u>Semester/Quarter</u>	<u>Term taken</u>
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

Student's Signature _____ Date _____

ADVISER AND DEPARTMENT APPROVAL

<u>Transfer Course</u>	<u>Hours</u>	<u>Wheaton Course Equivalent or Elective</u>	<u>Transfer Credit Semester Hours</u>
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Adviser's Signature _____ Date _____ Dept. Chair Approval _____ Date _____

REGISTRAR'S OFFICE ACTION

_____ Semester hours have been added to your Wheaton transcript for elective credit or Wheaton course equivalent as noted above.

Registrar's Office Representative Date

Directions: To request graduate courses to transfer to Wheaton Graduate School, please complete the above information. Minimum grade for transfer is B-. Courses which apply to an awarded M.A. are not eligible for transfer. Up to 25% of an M.A. program can be transfer hours. *3 quarter hours = 2 semester hours (quarter hours x.66)