

# GRADUATION INFORMATION

**For SATURDAY, MAY 11<sup>th</sup>, 2019 GRADUATE COMMENCEMENT**

**Please read carefully!**



- 1) **Cap & Gown Pickup** – Caps and gowns will be distributed from the Beamer Center Coray Gym as part of GradFest on Monday, May 6<sup>th</sup> (times to be confirmed). During the Commencement ceremony, caps should be worn flat on your head. Hang your gown on a hanger but do not iron it. Dress shoes should be worn with the cap and gown, however, we do not recommend that women wear high-heeled shoes since graduates climb up and down bleachers. Dress shirts and ties are appropriate for men. Size information for caps and gowns is obtained from the “Application for Degree” which you submitted earlier this academic year. **Graduates coming from out of town for Commencement may either have someone pick up their cap & gown for them at GradFest or they can pick it up in the Registrar’s Office (SSB 222) AFTER rehearsal on Friday, May 10.**
- 2) **Rehearsal** – Rehearsal is critically important. It will begin promptly at **9:30 a.m. at Buswell Library on Friday, May 10**. At that time you will receive specific instructions for your location in the lineup, marching, hooding, and receiving diplomas.  
**\*\*\*\*DO NOT MISS REHEARSAL \*\*\*\* DO NOT MISS REHEARSAL \*\*\*\* DO NOT MISS REHEARSAL\*\*\*\***
- 3) **Commencement** – Commencement will be held at 3:00 p.m. on Saturday, May 11, in Edman Chapel. You need to be present to line up no later than 2:15 p.m. at Buswell Library (2nd floor). *Graduates who are not present when roll is taken will have their names removed from the lineup AND THEIR NAMES ARE NOT READ at Commencement.*
- 4) **Absentia** – If you are not planning to participate in Commencement and have not already told us, please contact Nancy Mathewson, [Graduate.Records@wheaton.edu](mailto:Graduate.Records@wheaton.edu) no later than April 15th.
- 5) **Hotels** – Please see the enclosed hotel list. When making reservations, mention “Wheaton College rates”. Reservations should be made **NO LATER THAN TWO WEEKS BEFORE COMMENCEMENT**.
- 6) **Photos** – A professional photographer will take your photo as you receive your diploma. You and your family will be able to order prints at a modest cost. This will eliminate the need for individual photographs by family and relatives inside Edman Chapel.
- 7) **DVD Recordings** of Commencement may be ordered from Wheaton College Bookstore. An informational flyer is enclosed.
- 8) **Announcements** are available through the Bookstore.
- 9) **Diplomas** – Diplomas will be mailed to you during the summer (or fall) after verification of completion of all requirements. **It will be sent to the address you indicated as your “diploma mailing address” on your Application for Degree.** May graduate diplomas will be mailed no later than August 1<sup>st</sup> (August graduates by Nov. 1<sup>st</sup>) unless you have a hold from Student Financial Services (unpaid bill) or loan collections (no exit interview for loans), or if you have not submitted an Application for Degree. **Please** take care of these items **before** you leave campus. For questions, email Student Financial Services at [sfs@wheaton.edu](mailto:sfs@wheaton.edu) (for billing issues or loan exit interview issues) or [Nancy.Mathewson@wheaton.edu](mailto:Nancy.Mathewson@wheaton.edu) (to resolve the need for application for degree).
- 10) **Other Events** – COMMENCEMENT EVENTS are posted on the Wheaton College website. Please share this information with your family as soon as possible. An events card and other information accompany this memo.

*Please contact the Registrar’s Office if you have any questions concerning Commencement weekend (x5045 or x7962).*