

# Summer Storage Guidelines

## Fischer Hall

**Wheaton College is not responsible for theft, loss, or damage of any items stored in campus housing storage areas. Also, all items must be removed from storage within the first two weeks of the fall semester. Unclaimed belongings will be sold, donated, or discarded.**

### **Basic Information**

Allowable number of boxes: 3 (less if you store a fridge. See below)

\*If you use less than your allotted number of boxes, you may not give your extras to another resident\*

Box size limit: 26"x20"x20"

Box weight limit: 70 lbs.

Bike storage? YES

Personal furniture storage? NO

### **Specific Information**

#### **HOW:**

Just in case you do not return to Wheaton, **all belongings must be:**

- \* Packed in boxes or tubs sturdy enough for shipping. Plastic tubs are recommended (may best protect belongings)
- \* Properly sealed with shipping tape. **(No duct tape**—you'll be sent back to repack them if you use duct tape)
- \* Clearly labeled with your name and permanent mailing address (top and side of box).
- \* Placed on a shelf so that your name is visible without having to move the box.

#### **Other Storage guidelines:**

- \* **If you store less than 3 boxes, you may not give your "extra" to another student.**
- \* Do not pack liquids since they may explode and spill.
- \* **Refrigerators** will count as 1 of your allotted 3 boxes, if you chose to store one. Any fridge not boxed and labeled will not be shipped to the student if he/she does not return for any reason.
  - Only **fridges in working condition may be donated** at the designated lobby space, during finals week.

#### **WHEN (finals week):**

Monday & Tuesday, 8-10pm / Wednesday 2-4, 8-10pm / Thursday 10-Noon, 2-4, 8-10pm / Friday 9am-12:30pm.  
*Fischer storage will be open and supervised for ONLY THESE HOURS, so plan accordingly.*

#### **BIKE STORAGE:**

- **To store your bike in Fischer over the summer:**
  - Bring your bike down to the storage area during one of the scheduled storage hours.
  - Fill out a summer bike storage registration form and tape it to your bike.
  - If your bike is already in storage
    - You still need to come during storage hours, fill out a registration form, and tape it to your bike
- **Bikes** will not be shipped if you do not return to school—you will need to make other arrangements.
- **If you are taking your bike home for the summer:**  
You can leave it outside on a rack or in bike storage until you leave school - just don't forget it.

*Bikes in the storage room that are not registered for summer storage by the last storage hour slot will be confiscated. Bikes left on the racks outside after everyone leaves will also be confiscated.*