



WHEATON TEACHER EDUCATION PROGRAM  
WheTEP

Dear Principal:

As we attempt to make our Teacher Education Program more experience-based in middle school, we are asking our teacher candidates to participate in a Middle Grade Hometown Aiding Practicum. The purpose of this practicum is to provide an opportunity for college students to serve as teacher aides in their hometown when the College is not in session, observing middle school students, helping the teacher with clerical duties such as photocopying, grading assignments, gathering materials, arranging displays, working with individual or small groups of students, assisting in supervision of school activities, and completing other tasks assigned by the teacher. These commitments are for full-time for a five-day period. Aiding assignments are arranged by teacher candidates with the school of their choice. Hopefully, an assignment consistent with the candidate's interests may be arranged. We trust the teacher candidate will also make a contribution to your school program.

In keeping with Wheaton College policy, a general practicum/student teaching contract has been issued along with a practicum evaluation form which will be presented to you by the teacher candidate. We request that an official from your school district complete the contract and the assigned cooperating teacher complete the evaluation form at the completion of the practicum. Please mail these two documents to the Department of Education, Wheaton College, Wheaton, IL 60187.

Thank you for your partnership in continuing quality middle grade education. On behalf of the department, may I express our appreciation for your assistance in this project.

Sincerely,

A handwritten signature in black ink, appearing to read "Paul C. Egeland", followed by a horizontal line.

Paul C. Egeland, Ed.D.  
Chair