

NAME:  
SPEECH TOPIC:

ID#  
TARGET AUDIENCE:

TIME:

## ORAL COMMUNICATION COMPETENCY EVALUATION FORM

Performance Rating: 1 = unsatisfactory, 2 = marginal, 3 = competent.

### Primary Competencies: (*High competency in ALL 3 required to pass exam*)

\_\_\_\_\_ INVENTION – Provides appropriate supporting material based on the audience, occasion, and purpose.

1 2 3 4 + Sources Cited (Author / Title / Source / Date)?  
Well Developed Argument? Persuasive?

Comments:

\_\_\_\_\_ ORGANIZATION – Uses an organizational pattern appropriate to topic, audience, and purpose.

Intro / Body / Conclusion – recognizable organizational pattern?  
Transitions between main points?

Comments:

\_\_\_\_\_ DELIVERY – Extemporaneous. Uses vocal variety in rate, pitch, and intensity to heighten and maintain interest. Uses pronunciation, grammar, and articulation appropriate to the designated audience. Uses physical behaviors that support the verbal message.

Extemporaneous? Good eye contact?  
Vocal variety? Fluency? (limited um's)  
Hand gestures? Body movement?

Comments:

\_\_\_\_\_ Total (9 points possible; 8 points minimum for passing performance.)

### Secondary Competencies: (*Adequate competency in ALL 3 required to pass exam*)

\_\_\_\_\_ TOPIC – Chooses and narrows a topic appropriately for the audience and occasion.

Adapted to Target Audience?

Comments:

\_\_\_\_\_ THESIS – Communicates the thesis/specific purpose in a manner appropriate for audience and occasion.

Stated Thesis clearly in Introduction?

Comments:

\_\_\_\_\_ LANGUAGE – Uses language that is appropriate to the audience, occasion, and purpose.

Engaging / Vivid language? Use of Examples? Inclusive of multiple viewpoints?

Comments:

\_\_\_\_\_ Total (9 points possible; 6 points minimum for passing performance.)

OUTLINE: Thesis sentence labeled, complete sentences, recognizable organizational structure, accurate use of outline notation, and annotated bibliography.  ACCEPTABLE /  UNACCEPTABLE

Results:  COMPETENCY  
MET

PROVISIONAL COMPETENCY  
(rewrite & resubmit outline  
within 7 days of exam)

COMPETENCY  
NOT MET