HISTORY DEPARTMENT

APPLICATION FOR TRANSFER CREDIT TO FULFILL WORLD HISTORY GENERAL EDUCATION REQUIREMENT

Student Name:_____ Student ID:_____

CPO Box:_____ Expected graduation date: _____

Institution offering course you wish to transfer:

_____

_____ _____

Course Number Course Title

☐ On-line ☐ On campus
☐ I have attached a sample syllabus (required)

Based on the sample syllabus, I confirm that the course satisfies the basic standards of the Transfer Credit Policy.

☐ Minimum of 1,200 pages of reading:
Course requires _____ pages of textbook reading
_____ pages of supplemental/secondary sources
☐ Minimum of six typed pages of writing
☐ Minimum of eight scheduled discussion periods or equivalent
☐ Minimum of two exams (mid-term and final)
☐ Minimum of 40 contact hours

Comments or explanation (optional):

_____ _____
Student's Signature Date

Return form to History Department

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This application is ☐ Approved ☐ Not Approved COMMENTS:

_____
Department Chair Date