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*Front matter:* Your dissertation must contain the following pages, in this order: fly leaf (blank sheet), title, certification (signed by your faculty advisors), disclaimer, dedication (optional), epigraph (optional), abstract, table of contents, illustrations and tables (if any), acknowledgements.

*Margins:* 1 ½ inches on the left side of each page, 1 inch on the other three sides.

*Pagination:* Paginate front matter using lowercase roman numerals (i, ii, iii, iv and so forth). Paginate the body of your dissertation, including bibliography, appendixes, etc., using arabic numerals (1, 2, 3, and so forth). Use your word processor's tools for creating tables of contents and cross references in order to ensure that pagination remains consistent when you create the PDF file in step #3, below.

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- a) Buswell Library dissertation form, available from the Director of Graduate Student Services.
- b) Three printed copies of dissertation if PsyD student, four copies if PhD student. Copies must be printed on acid-free or minimum 25% cotton paper. (This paper is available at office-supply stores.) You may also submit additional copies to be bound for your own use, if desired.

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- Package securely and send through campus mail, addressed to Buswell Library Administrative Office.
- Package securely and send through postal mail, addressed to Buswell Library Administrative Office, Wheaton College, 501 College Avenue, Wheaton, IL, 60187.
- Deliver in person to Room 225, Buswell Library. To ensure that we will be available when you arrive, please email library.admin@wheaton.edu or call (630) 752-5101 to make an appointment.

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