Wheaton College Graduate School

REQUEST TO TRANSFER CREDITS FOR GRADUATE PROGRAMS

NAME: _____ STUDENT ID:_____

CPO: _____ LOCAL PHONE: _____

DEPARTMENT: _____

Transfer Course(s) taken at: _____
<div align="center">Name of Graduate School</div>

Course(s) requesting transfer to Wheaton Graduate School:

Department	Course#	Grade	Credit Hours	Semester/Quarter	Term Taken
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____
_____	_____	_____	_____	_____	_____

Student Signature: _____ Date: _____

_____

ADVISER AND DEPARTMENT APPROVAL

Transfer Course	Hours	Wheaton Course Equivalent or Elective	Transfer Credit Semester Hrs.
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____

Adviser's Signature: _____ Date: _____

Dept. Chair Approval _____ Date: _____

_____

REGISTRAR'S OFFICE ACTION

Semester hours have been added to your Wheaton transcript for elective credit or Wheaton course equivalent as noted above: _____

Registrar's Office Representative: _____
Date: _____

Directions:
To request graduate courses to transfer to Wheaton Graduate School, please complete the above information. Minimum grade for transfer is B-. Courses which apply to an awarded M.A. are not eligible for transfer. Up to 25% of an M.A. program can be transfer hours. *3 quarter hours = 2 semester hours (quarter hours x.66)