



# Volunteer Manual

Thank you for taking the time to volunteer at HoneyRock! We appreciate you utilizing your gifts and expertise to help support the mission of HoneyRock.

## Introduction

### Our Mission Statement

“HoneyRock exists to build Christ’s church and benefit society worldwide by fostering the development of whole and effective people through transformational outdoor experiences.”

### Our Core Values

HoneyRock’s core values are the constant, unchanging, passionate, and Biblical beliefs that drive the ministry, depict our unique identity, inspire, galvanize, and determine priorities. We seek to ensure that all programs and experiences at HoneyRock are characterized by these values in some way. We plan, implement, and evaluate our programs based on these historic principles:

- Others-oriented Service
- Purposeful Challenge
- Experiences in Creation
- Rhythms of Rest & Reflection
- Authentic Community
- Truth-infused Programming
- Enthusiastic Engagement

You can be the most effective as a volunteer by following the **4 “A’s”**:

1. **Align:** uphold and support HoneyRock mission and core values.
2. **Assist:** under the direction of professional staff, work competently, exhibit a heart for service, and contribute to the mission.
3. **Adjust:** operate with a willingness and openness to be used where most needed.
4. **All-in:** willingly engage in community through meals, devotions, etc.

### Volunteer Vision Statement

HoneyRock volunteers exist to partner in the overall mission of HoneyRock and Wheaton College through acts of service, providing practical and needed help in a variety of ways, increasing HoneyRock’s level of excellence, effectiveness, and reach.

# Helpful Guidelines

## Volunteer Work Hours

Volunteers who are staying at HoneyRock are asked to work an 8 hour day. Please contact your work area supervisor with any questions.

## Volunteer Housing & Meals

Lodging is provided in exchange for volunteering for the volunteer, his or her spouse, and their dependents. A charge of \$50/night (not including meals) will be applied for any non-dependent guest residing in a volunteer housing unit. If the primary purpose of a non-dependent guest is providing childcare services for a volunteer's dependent(s) to allow a volunteer to serve, this fee will be waived. The occupancy or bed count limit of a housing unit may not be exceeded by the volunteer's family or guests.

All meals for the volunteer will be free during their work days. Family members will be charged for meals in the dining hall at the posted price.

## Child Supervision

It is expected that the children of volunteers under the age of 8 will be under the direct supervision of their non-working parents at all times.

Children between 8-13 years old are the responsibility of the non-working supervising parent or guardian that is on the camp grounds. If this person is working, the children's presence should not negatively affect the safety, work efficiency, attention of staff to details or professionalism of that working area. Such a presence must be cleared by the supervisor of that area. One adult may be responsible for children of another volunteer/guest family provided parents from both families have consented.

Children 14 and older may be unsupervised on the camp grounds at the discretion of their parents, though not interfering with programs in session. This should be cleared with your supervisor.

## Parking Areas

There are several designated parking areas for our volunteers. The Loberg lot is the largest designated parking area available. We ask that all staff and volunteers keep the parking lot behind the dining hall clear of personal vehicles at all times, except for kitchen staff who commute. For volunteers housed at cabins in the main part of camp (Wellspring, Kenozha, Wabasso, Owaisa,), brief parking for loading and unloading is acceptable. No overnight parking is allowed at these cabins.

## Pets

No pets are allowed on HoneyRock property.

## Property & Neighbors

Please respect our neighbors' land and those who own it. Know where you are going and whose property you are on at all times. Trail maps are available in the office.

# Community Life

## HoneyRock Community Involvement

There are a number of opportunities throughout the year for volunteers to take advantage of to help foster community and build relationships within HoneyRock Community.

Community Events	Description
<b>Devos</b>	Devotions or "devos" are held M-F from 8:00 AM-8:30 AM year-round. They not only allow for spiritual growth and worship, but allow for the HoneyRock staff, volunteers, and students to connect as a community. This is also a time for communicating announcements and other information to the community.
<b>Sunday Worship Services</b>	During the school year, staff are encouraged to participate in the worship, life, and ministry of a local church. The benefit is mutual as staff gain from the fellowship of a church and churches appreciate the involvement of HR community members. During the summer, staff and volunteers are encouraged to attend Sunday worship services held at HoneyRock. Our Sunday morning corporate worship services provide an opportunity for ministry, worship, and spiritual growth as a community. Ask your work area supervisor for more information.
<b>Family Nights (school year only)</b>	Weekly family night dinners at Chrouser are offered to Professional Staff families (immediate), volunteers, and GA's as another way to incorporate staff families & GA's into the HR community during the school year. These meals are a great way for staff kids and spouses to meet and engage Vanguards, Fellows and GA's in an informal setting. Attendance is encouraged but we understand that you won't be able to attend every meal. No meal charge for Professional staff immediate family members, volunteers or GA's.
<b>Family Days (summer only)</b>	Family Days are held the last full day of any camper session during the summer. These events provide an opportunity for camper families to experience camp and provide a glimpse into what their child has experienced. As a volunteer, we welcome your family's attendance each Family Day. It's an excellent way to meet camper families and enjoy the camp experience at the same time. There is no charge for the Family Day meal.

## Program Area and Activity Area Equipment Use

If program participants are using an activity area, volunteers and their family may participate only when there is space available and it is not interfering with the participants' experience or opportunities. Risk waivers must be on file for all participants.

**\*Please refer to the posted weekly activity schedule for Volunteer activity times (summer only).**

The following table provides guidelines on the level of supervision and training required in various program/activity areas.

Area/Equipment	Level of Supervision & Training Required		
	Self-Serve	Training Required	Supervision Required
Archery			✓
Basketball Court	✓		
Canoeing	✓		
Ceramics			✓
Hiking trails	✓		
Horse Riding			✓
Sit-on-top Kayaks/Paddleboards	✓		
Mountain Biking			✓
Riflery			✓
Ropes Course & Climbing Areas			✓
Ski Boats			✓
Waterfront/Swim Area			✓*
Broomball	✓		
Ski Hill tubing			✓
Small Hill tubing	✓		
Weight Room	✓		
XC Ski/Snow Shoes		✓	

**\*Children must be supervised at the swim area at all times**

## Technology Use

We desire for all campers, staff and volunteers to engage in authentic community, live in the present, and be freed from the consequences of technology addiction. To facilitate this, we have instituted the following guidelines:

1. Technology free zones (no phones, music, videos, computers etc.) : Chrouser Dining Hall, Chapel, all bathrooms and in the presence of campers.
2. Phones are permitted to be carried around camp by volunteers providing they are not visible and silenced.
3. No digital media or video streaming is allowed by campers or students on any device at camp for entertainment purposes without permission from their supervisor. While Volunteers may watch content in their cabins, we ask that you do not invite campers or staff to watch with you.
4. WiFi is available where accessible. Please contact office for assistance.

**THANK YOU! THANK YOU! THANK YOU! THANK YOU!**

We are so thankful for you and for your support of HoneyRock through your generous volunteer service! If you would like to learn about other ways you can partner with HoneyRock to support our mission visit our website at [www.wheaton.edu/honeyrock/giving-to-honeyrock](http://www.wheaton.edu/honeyrock/giving-to-honeyrock) or,

*Scan and learn more!*

